

**NORTHERN BEDFORD COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Agenda for Tuesday, December 6, 2011**

**Board Re-Organization**

1. Call to order
2. Prayer and Pledge to Flag. (Led by Larry Garlock)
3. Roll Call  
NEWLY ELECTED BOARD MEMBERS JOHN ESHELMAN AND DAVID CHISHOLM WERE SWORN IN BY ATTORNEY CARL BEARD.
4. Attorney Carl Beard, solicitor, will act as temporary chairperson for the election of president and vice-president, consistent with the provisions of Section 402 of the School Code.
5. Elect a president and vice-president to serve for a period of one year as provided by Section 404 of the School Code.  
NOMINATIONS FOR PRESIDENT FOR 2012: BETH BOYD NOMINATED SECONDED BY SUZETTE TROUTMAN FOR LARRY GARLOCK AS PRESIDENT FOR 2012, MELISSA DOUGLAS MOVED TO CLOSED NOMINATIONS SECONDED BY CHRIS CRONRATH. ALL PRESENT VOTED YES.  
  
NOMINATIONS FOR VICE PRESIDENT FOR 2012: MELISSA DOUGLAS NOMINATED SECONDED BY LARRY GARLOCK FOR BETH BOYD AS VICE PRESIDENT FOR 2012, CHRIS CRONRATH MOVED TO CLOSE NOMINATIONS SECONDED BY JOHN ESHELMAN. ALL PRESENT VOTED YES.
6. Set monthly meeting dates for 2012 as follows:  
  
2<sup>nd</sup> Tuesday of each Month for January – November  
December meeting to be held December 4, 2012  
6:00 pm – Committee of the Whole  
7:30 pm – Board Meeting
7. Appoint a legislative chairperson.  
Suzette Troutman – BETH BOYD AND MATT SNYDER MADE THE MOTION

**Public Comment and Reports**

8. Recognize citizens who wish to address the board.
9. Approve the minutes of the November 15, 2011 meeting.  
CRONRATH MORRAL

**NORTHERN BEDFORD COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Agenda for Tuesday, December 6, 2011**

10. Communications

There were two items of communication read. The first was from Randy Baker requesting that his son participate in the indoor track season representing Northern Bedford County School District. The second item of communication was from Wayne Sherlock requesting that his son also participate in the indoor track season representing Northern Bedford County School District.

11. Student Board Representative Report by Courtney Reasy.

The student council recently hosted a blood drive on November 21. Many student council members volunteered to be greeters, canteen help, and walkers at the blood bank. We collected 30 usable units of blood. In November the FCCLA held a competition for their Thanksgiving food drive. The high school competed against the middle school to bring in the most non-perishable food items. The high school won by bringing in the most food items. FBLA members took their regional online testing. The FBLA Regional Leadership Conference will be held on December 16, at the Pasquerilla Center in Johnstown. Some upcoming events include: FFA Citrus Fruit sale with delivery on December 13; three student council members Sara Rouser, Sierra Chesney and Courtney Reasy will be going to the Hopewell food bank to help out on Thursday, December 15; High and Middle school chorus will be having their Christmas concert at 2 pm; Alumni Tea will be held on December 22; Christmas and New Years vacation will be held on December 23 – January 2.

**Personnel**

12. Approve the following people as substitute employees provided each candidate has on file a valid teaching certificate (professional), criminal background check, child abuse history clearance, FBI fingerprinting, required health examination and TB test, and Federal form I-9.

Julie Witkovsky	Home Economics
Sue Riley	K-12
BOYD DOUGLAS	

**Approvals**

13. Grant permission for the following students to participate in the indoor winter track season. Parents will be responsible for any expenses for the student to compete in regular season and indoor track expenses.

Justin Baker	Indoor Winter Track
Collin Sherlock	Indoor Winter Track
SNYDER CRONRATH	

14. Grant permission for Bonnie Dilling to attend Pennsylvania Educational Technology Expo and Conference in Hershey PA on February 13 – 15, 2012. Total cost to the district estimated at \$875.

SNYDER BOYD

15. Grant permission to enter into a contract with Keystone Collections Group for the collection of the local services tax for the school district beginning with the 2012 collection year.

CRONRATH DOUGLAS

**NORTHERN BEDFORD COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS**

**Agenda for Tuesday, December 6, 2011**

16. Adopt a resolution to not raise taxes for the 2012/13 budget above the index as set for the Northern Bedford County School District by the Pennsylvania Department at 2.5%. (Attached)  
SNYDER CRONRATH

**REPORTS AND DISCUSSION – CONSENT MOTION FOR ITEMS 17 AND 18 – SNYDER  
TROUTMAN**

17. Financial Reports

18. Approve payment of invoices.

19. Executive Session to be called for personnel reasons.

20. Adjournment – 8:11 PM – BOYD MORRAL

## **Board Minutes – November 15, 2011**

The Board of Directors of the Northern Bedford County School District met on Tuesday, November 15, 2011 at 6:00 pm in the library of the high school building in Loysburg, PA.

The following members were present: Elizabeth Boyd, Chris Cronrath, John Dively, Melissa Douglas, Alan Drenning, Larry Garlock, Byron Morral, Matt Snyder, and Suzette Troutman. Also present were Mr. Scott E. King, Superintendent; Mr. Trevor Replogle, Middle School Principal; Mr. Dave Burkett, High School Principal; Mr. Wayne Sherlock, Supervisor of Curriculum and Instruction; Teri Biddle, business manager/board secretary; John Eshelman, David Chisholm, Fred Glasgow, Jeff Batzel, Kevin Gable and Chris Burlingame of the Morrisons Cove Herald.

The agenda was reviewed in preparation for the public meeting.

## Board Minutes – November 15, 2011

The Board of Directors of the Northern Bedford County School District met on Tuesday, November 15, 2011 at 7:30 pm in the library of the high school building in Loysburg, PA.

The following members were present: Elizabeth Boyd, Chris Cronrath, John Dively, Melissa Douglas, Alan Drenning, Larry Garlock, Byron Morral, Matt Snyder, and Suzette Troutman. Also present were Mr. Scott E. King, Superintendent; Mr. Trevor Replogle, Middle School Principal; Mr. Dave Burkett, High School Principal; Mr. Wayne Sherlock, Supervisor of Curriculum and Instruction; Teri Biddle, business manager/board secretary.

Also present was David Chisholm, Kevin Gable, Tammy Reasy, Courtney Reasy, Conner Reasy, Megan Frederick, Rachel Lawruk, Charles Riley, Kathy Wright, John Eshelman, Kelly Sparks, Bill Fisher, Michael Conchilla, Rick Evans, Randy Wiand, Scott St. Clair, Jeff Batzel, Mark Musselman, Fred Glasgow, Elizabeth Koehler of the Bedford Gazette and Chris Burlingame of the Morrisons Cove Herald

1. The meeting was opened with prayer and pledge to the flag led by Chris Cronrath.
2. Pastor Chuck Riley addressed the board regarding the banning policy of the school district. From PIAA district website he states that it says that any sports spectator who continually disrupts the sports events would be banned from those events. However, this has not been the case with the community member that was banned. He continued to state that he couldn't find any specific banning policy on the district website. In closing, he requested that the ban imposed on a community member be lifted. Mark Musselman also requested that the ban on a NB community member be lifted. He explained that this community member was actively involved in the NBC AYSO and his presence has been missed. He also questioned whether the procedures for the clearances are properly being followed by AYSO.
3. It was announced that an Executive Session was held prior to the start of this evening's meeting for personnel reasons.
4. Mr. Snyder moved, seconded by Mr. Cronrath, to approve the minutes of the October 11, 2011 meeting. All members present voted "yes".
5. There were three items of communication read. The first item was requesting permission for Maria Snyder to participate in indoor winter track season. The second item was requesting permission for Michael Heck to participate in indoor winter track season. The third item was a resignation of Jessica Musselman from her custodial position with the district.
6. Courtney Reasy, student council President, reported to the board that the Student Council will give the proceeds of this year's dance-a-thon to the Panther Paradise fund. The student council's first blood drive is Monday, November 21, 2011. Some recent activities that have been happening in the school include a Veteran's assembly held Thursday November 10, 2011 with special guest speaker Birch Snider. The talent show was held Thursday, November 10, 2011 with Lauren Abbott taking 1<sup>st</sup> place, Alyssa Smith 2<sup>nd</sup> place, and Sabrina Long taking 3<sup>rd</sup> place. Sabrina also won the People's Choice Award. The FCCLA Club is collecting money and perishable food items to be distributed

## Board Minutes – November 15, 2011

to families in our community for their annual Thanksgiving food drive. Also, NBC is hosting the Senior High County Band. The concert is being held Tuesday, November 15<sup>th</sup>. The FFA will be having a pig roast in the cafeteria and auditorium from 7-9 on Thursday, November 17<sup>th</sup>. On Friday the 18<sup>th</sup>, the winter sports practices will begin and starting next week the senior high county chorus will be going to Hollidaysburg School District.

7. A presentation was given by Trevor Replogle, Rachel Lawruk and Megan Frederick on the teacher induction program for the school district.
8. A presentation was given by Rick Evans, Reynolds Energy, regarding an update on the ESCO portion of the building project.
9. Mr. Drenning moved, seconded by Mr. Snyder, to approve the Guaranteed Energy Savings Agreement (GESA) with Reynolds Energy. All members present voted "yes".
10. Mr. Cronrath moved, seconded by Ms. Douglas, to remove the motion to approve Exhibit A Supplemental Agreement & Initial Information for Project 218010301 to cover the building and building system upgrades related work coordinated by an Energy Services Company (Reynolds Energy). This part of the ESCO for the Middle/High School costs not to exceed \$150,000. All members present voted "yes".
11. Mr. Cronrath moved to make a motion to consider, seconded by Mrs. Troutman, the approval of Exhibit A Supplemental Agreement & Initial Information for Project 218010301 to cover the building and building system upgrades related work coordinated by an Energy Services Company (Reynolds Energy). This part of the ESCO for the Middle/High School costs not to exceed \$150,000. All members present voted "No".
12. Mr. Morral moved, seconded by Mr. Snyder, to grant permission to execute the Alternative and Clean Energy Program commitment letter and agreement in the amount of \$746,192. All members present voted "yes".
13. Mr. Drenning moved, seconded by Mr. Morral to do the following items as a consent motion. All members present voted "yes".

- Accept the resignation for Jessica Musselman working additional hours for the maintenance department, but maintaining her food service department hours.

- Accept the resignation of Lindsay Clark as Assistant Varsity Basketball Coach and Head Junior High Volleyball Coach.

- Grant permission to hire Kecia Scott as Assistant Varsity Basketball Coach.

- Approve the following as Winter Sport Coaches.

Shawn Claar	Assistant Varsity Wrestling Coach
Mike Shippy	Head Junior High Wrestling Coach

- Approve the following as Winter Sport Volunteers.

Michael Lazor	Volunteer Elementary Wrestling Coach
Bethany Hileman	Volunteer Basketball Cheerleader Advisor
Daryl Barton	Volunteer Junior High Girls Basketball Coach

## Board Minutes – November 15, 2011

Jan Clark	Volunteer J/H and Varsity Wrestling Coach
Darrin Troutman	Volunteer J/H and Varsity Wrestling Coach
Bryan Gartland	Volunteer Elementary Wrestling Coach
Shawn Musselman	Volunteer Elementary Wrestling Coach
Wayne Sherlock	Volunteer Elementary Wrestling Coach
Brandon Snider	Volunteer Elementary Wrestling Coach
Ryan Hall	Volunteer Elementary Wrestling Coach
Mike Beach	Volunteer Elementary Wrestling Coach
Dave McIlInay	Volunteer Elementary Wrestling Coach
Marl Clark	Volunteer Elementary Wrestling Coach
Craig Reasy	Volunteer Elementary Wrestling Coach
Justin Claar	Volunteer J/H and Varsity Wrestling Coach
Dennis Douglas	Volunteer J/H and Varsity Wrestling Coach
Andy Sollenberger	Volunteer J/H and Varsity Wrestling Coach

- Grant permission for the following students to participate in the indoor winter track season. Parents will be responsible for any expenses for the student to compete in regular season and indoor track expenses.

- |              |                     |
|--------------|---------------------|
| Maria Snyder | Indoor Winter Track |
| Michael Heck | Indoor Winter Track |

- Grant permission to drop the General Office Occupations and Clerical Services program (CIP 52.0408) as an approved CTE program.
- Approve Mary Ann Ott as a driver for Carbaugh Transportation LLC.
- Administrative Reports
- Federal Programs Report
- Athletics Report
- Financial Reports
- Approve payment of invoices.

21. It was announced that an executive session was going to be called for reasons of personnel.

The board would not be returning from executive session for any further voting action.

22. Mr. Snyder moved, seconded by Mr. Cronrath, to adjourn the meeting.

# Keystone Collections – LST Collection Agreement

## LOCAL SERVICES TAX COLLECTION AGREEMENT

THIS AGREEMENT, entered this 1st day of January, 2012, by and between Northern Bedford County School District hereinafter “District/City/Township/Borough”), a political subdivision created and existing under the laws of the Commonwealth of Pennsylvania, located in Bedford County, Pennsylvania, and **KRATZENBERG & ASSOCIATES, INC., d/b/a/ KEYSTONE COLLECTIONS GROUP** of Westmoreland County, Pennsylvania (hereinafter “Collector”).

WHEREAS, the “District/City/Township/Borough”, by motion or resolution, has officially appointed Collector as the exclusive current and delinquent collector of its local services taxes, and WHEREAS, the Commonwealth of Pennsylvania authorizes the collection of the Local Services Tax, and WHEREAS, the “District/City/Township/Borough” further authorizes Collector's special counsel to serve in the capacity of collection enforcement in matters in connection with such tax collection, and authorize Collector and special counsel to appear before any court of law on behalf of the taxing authority for the purpose of tax collection.

NOW, THEREFORE, the parties hereto, intending to be legally bound hereby, mutually promise, covenant and agree as follows:

### *1. Term*

From the effective date of this Agreement and continuing thereafter for a period of three (3) years from the Effective Date, Collector shall render tax collection services, for and on behalf of the “District/City/Township/Borough” for the exclusive collection of all current and delinquent Local Services Taxes levied by the “District/City/Township/Borough” pursuant to applicable Pennsylvania law, statute, ordinance or resolution and all regulations promulgated thereunder. This Agreement shall automatically renew for additional one (1) year terms unless and until either of the parties hereto shall terminate this Agreement as of any anniversary date by sending to the other party written notice of termination at least ninety (90) days prior to any such anniversary date.

### *2. Collector's Services and Compensation*

Collector shall provide the following tax collection services to the “District/City/Township/Borough” and, in turn, the “District/City/Township/Borough” agrees to compensate Collector for such services, as follows:

(A) Collector shall, upon execution of this Agreement, render its current and delinquent collection services to, for and on behalf of the “District/City/Township/Borough”. Collector's services shall include, but not necessarily be limited to, letters, notices, wage attachments, and the selection and/or recommendation for initiation of criminal or civil proceedings against delinquent taxpayers before the appropriate Magisterial District Judge of the Commonwealth of Pennsylvania or any other court of law in Bedford County, Pennsylvania, or the Federal court serving said jurisdiction, and providing for legal representation of the Special Counsel in any action involving such delinquencies.

(B) The Collector's compensation herein shall be that below-noted percentage of all current taxes collected by Collector, as follows:

**Current Local Services Tax** 2.04% of amount collected, plus postage.

**Delinquent Local Services Tax** No Cost to District/ City/Township/Borough under Act 192 resolution.

## **Keystone Collections – LST Collection Agreement**

Note: The above rates are based upon the Act 192 Resolution and Schedule of Costs adopted by the Bedford County TCC, the terms of which are adopted as a resolution by the “District/City/Township/Borough” and incorporated and made a part of this Agreement.

(C) Collector agrees to perform the necessary labor and to supply the necessary forms and notices:

- (i) To administer, enforce and collect the Local Services Tax;
- (ii) To collect, administer and receive the applicable taxes, and enforce the applicable provisions of the Local Services Tax enactments, the Pennsylvania Local Tax Enabling Act (the "LTEA"), and the Act 192 Resolution adopted by the Bedford County TCC; and
- (iii) To collect and receive the taxes, penalties, interest and costs and to report on a monthly basis the collection detail, specifically including account reference, payment date, receipt number and applicable tax collected.

### ***3. Reasonable Cooperation***

(A) “District/City/Township/Borough” shall provide such tax data, assistance and cooperation as are reasonably required by Collector to obtain all tax record data and shall provide such other information and data as may be reasonably required by Collector to fulfill its obligations hereunder.

(B) Collector agrees to make available to any accountant, firm of accountants or auditor appointed by the “District/City/Township/Borough”, the relevant tax record data relating to the collection of “District/City/Township/Borough” current local services taxes by Collector and procedures relating to such collection, and agrees to be present and to participate in such audit at Collector’s headquarters, provided that such audit shall be performed at a mutually convenient time.

### ***4. Reimbursable Costs and Payment Remittance***

(A) Collector shall advance, for and on behalf of the “District/City/Township/Borough”, any necessary postage costs, filing fees, service costs and other such costs (reimbursable out-of-pocket costs) if any, necessary and incident to current collections and notification and recovery from delinquent taxpayers.

(B) Collector shall be reimbursed for its out-of-pocket costs from subsequent current or delinquent collections made on behalf of the District/Township/Borough.

(C) On or before the 20<sup>th</sup> of each month, Collector shall provide to “District/City/Township/Borough” a detail report of current and delinquent taxes collected by Collector for the prior month. Collector shall remit funds at least monthly via ACH electronic transfer, minus its commission and any reimbursable costs. Monthly reports shall accordingly identify tax, penalty, and interest collected along with a statement of reimbursable costs and commission withheld.

### ***5. Cross Indemnification***

Collector does hereby indemnify “District/City/Township/Borough” and hold it harmless from any damages, costs, or expenses that directly result from acts or omissions of Collector, its employees, its servants or its agents. Likewise, “District/City/Township/Borough” does hereby indemnify Collector and hold it harmless from any damages, costs, or expenses that result from any challenge to the validity of any ordinance or resolution of “District/City/Township/Borough” or which result from any erroneous information provided to Collector, or from acts of omissions of “District/City/Township/Borough” or other municipal employees, officials or agents, past and present.

### ***6. Generally Accepted Collection Guidelines***

The parties understand and agree that:

A. Collector and special counsel shall have the obligation to pursue only those tax delinquencies that Collector or special counsel determines are reasonably collectible.

B. With respect to those tax delinquencies more fully described in paragraph 6 (A), Collector

**Keystone Collections – LST Collection Agreement**

and special counsel shall have the obligation to pursue such delinquencies only to such extent as Collector or special counsel determine such pursuit to be economically feasible.

C. At no additional cost to the "District/City/Township/Borough", Collector shall be permitted to collect and retain directly from each delinquent taxpayer, a processing fee of Five (\$5.00) Dollars for each delinquent tax year, a handling fee of Three (\$3.00) Dollars for each payment received by Collector from such delinquent taxpayer which represents less than the full amount of taxes due (i.e., partial payments only), and a service fee of Twenty-nine (\$29.00) Dollars for any check returned "Non Sufficient Funds", "Stopped Payment" or "Account Closed".

**7. Severability**

If any covenant or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

**8. Controlling Law**

This Agreement shall be deemed to have been made under and shall be governed by the laws of the Commonwealth of Pennsylvania. This Agreement represents the entire agreement between the parties and any modifications of same must be in writing to be valid.

**9. Agreement Survival**

This Agreement shall inure to the benefit of and be binding upon the respective parties hereto and their respective successors and assigns.

**10. Commencement**

This Agreement shall become effective January 1, 2012.  
IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals the day and year first above written.

ATTEST:

\_\_\_\_\_  
District/City/Township/Borough

\_\_\_\_\_

By: \_\_\_\_\_(SEAL)

ATTEST:

KRATZENBERG & ASSOCIATES, INC.  
KEYSTONE COLLECTIONS GROUP

\_\_\_\_\_

By: \_\_\_\_\_(SEAL)  
T.J. Kratzenberg, Esquire  
President

## **Resolution to Not Raise Taxes Above the Index**

• **RESOLUTION**

WHEREAS, the Board of School Directors of the Northern Bedford County School District has determined that there will be no increase in the rate of any tax for the support of its public schools for the 2012-2013 fiscal year by more than the Index established by the Department of Education (Department) for the district;

WHEREAS, the Index for the District is 2.5%

WHEREAS, the Board of Directors of the Northern Bedford County School District does hereby certify that the District will comply with the procedures as forth in Section 687 of the Public School Code as it relates to the annual budget for the adoption of its proposed and final budgets;

WHEREAS, the Board of School Directors certifies that increasing any tax at a rate less than or equal to the established index will be sufficient to balance its final budget;

WHEREAS, the Board of School Directors certify that the District will submit information on a proposed increase in the rate of a tax levied for the support of the public schools to the Department on a uniform form prepared by the Department no later than five (5) days after the adoption of this resolution;

WHEREAS, the Board of School Directors certify that a copy of this resolution adopted pursuant to Section 311 of the Taxpayer Relief Act of Special Session No. 1 of 2005 will be sent to the Department no later than five (5) days after the adoption of this resolution;

WHEREAS, the Board of School Directors recognize that the District shall not be eligible to seek referendum exceptions under Section 333 (f) of the Taxpayer Relief Act; and,

WHEREAS, the Board of School Directors recognize that the Department shall compare the proposed percentage increase in the rate of the tax with the index; within ten (10) days of the receipt of the information as required, the Department shall inform the District whether the proposed tax rate increase is less than or equal to the index.

NOW, THEREFORE, BE IT RESOLVED, by the Board of School Directors of the Northern Bedford County School District, as follows:

The Board of School Directors adopts this RESOLUTION on the 11th day of January, 2011 indicating that it will not raise the rate of any tax for the support of its public schools for the 2011-2012 fiscal year by more than the index established by the Department of Education for the district of 2.0%.

DULY ADOPTED, by the Board of School Directors of this School District, this 6th day of December 2011.

NORTHERN BEDFORD COUNTY SCHOOL DISTRICT  
Loysburg, Pennsylvania

By: \_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_

NORTHERN BEDFORD COUNTY BOARD OF SCHOOL  
DIRECTORS



General Fund Account Report

Athletic Fund

Activity Fund (Quarterly)

Food Service

**NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS**  
**General Fund**  
**Tuesday, December 6, 2011**

FOR MONTH ENDING November 30, 2011

11/1/2011 Balance brought forward	\$4,834,079.71
NOVEMBER RECEIPTS (actual)	
Com of PA – Social Security	\$96,907.25
Com of PA – Access	\$26,122.95
Com of PA – Title I	\$16,018.53
Com of PA – Title II	\$3,705.73
Com of PA – Vocational Subsidy	\$15,824.00
Com of PA – Special Education	\$90,746.00
21 <sup>st</sup> Century After School	\$36,346.24
NBC Earned Income, Flat and OPT	\$43,225.44
Delinquent PC and Real Estate	\$15,455.23
Per Capita and Real Estate	\$174,323.60
Miscellaneous	\$45,418.36
Amusement Tax	\$948.13
Realty Tax	\$3,804.98
Checking Interest	\$521.92
 TOTAL RECEIPTS	 \$569,368.36
 RECEIPTS AND BALANCE BROUGHT FORWARD	 \$5,403,448.07
 LESS NOVEMBER DISBURSEMENTS	 \$1,138,067.43
 BALANCE AS OF NOVEMBER 30, 2011	 \$4,265,380.64

**NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS**  
**General Fund**  
**Tuesday, December 6, 2011**

CURRENT RECEIPTS a/o ANTICIPATED IN DECEMBER

Earned Income, OPT, Flat Tax	\$20,000.00
Miscellaneous Receipts	\$20,000.00
Delinquent Tax, Realty Tax	\$8,000.00
Com of PA – Social Security	\$19,084.89
Com of PA – Title I and II	\$19,724.26
Real Estate and Per Capita	\$100,000.00
Interest Earned	<u>\$500.00</u>

TOTAL CURRENT & ANTICIPATED RECEIPTS \$187,309.15

TOTAL BALANCE PLUS CURRENT ANTICIPATED RECEIPTS \$4,452,689.79

ANTICIPATED EXPENDITURES – DECEMBER

December Payrolls	\$450,000.00
Board/State Share Social Security	\$40,000.00
Monthly Bills (including Benefits, Transportation)	\$850,000.00

TOTAL ANTICIPATED EXPENDITURES NOVEMBER \$1,340,000.00

ANTICIPATED DECEMBER BALANCE \$3,112,689.79

PLGIT Investment as of 11/30/11: \$4,429.46

PLGIT Capital Reserve as of 11/30/11 \$1,204,564.96

\*Interest accrues on these accounts at the end of the quarter

**NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS**  
**Bond Proceeds General Obligation Bonds, Series of 2011**  
**Construction Fund**  
**Tuesday, December 6, 2011**

Balance as June 30, 2011	\$8,648,412.23
Architectural Fees	\$28,992.10
Keller Engineering	\$288.00
Reynolds Construction Management	\$17,248.82
Reynolds Construction Management – September Pre Con Mgmt	\$8,600.00
Keller Engineers – Prelim Design and NPDES Permit Work	\$1,879.20
Stantec – Design Development	\$26,559.56

There are no December invoices ready for payment from this fund.

Ending November 30, 2011 Balance	\$8,564,844.55
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NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS  
 ATHLETIC FUND  
 TUESDAY, DECEMBER 6, 2011

11/1/11 Balance Brought Forward		\$18,944.25
<u>November Receipts:</u>		
Football, State Up Cash Returned	\$3,000.00	
Soccer, Start Up Cash Returned	\$200.00	
Volleyball, Start Up Cash Returned	\$300.00	
Basketball Cheerleaders Fundraiser Receipts	\$165.00	
Wrestling Boosters Donation toward Uniforms	\$664.00	
Football Gate Receipts; PIAA District 5 Playoff Game	\$3,816.00	
Pop Machine Commission	<u>\$156.47</u>	
Total Receipts for November		\$8,301.47
<u>November Expenditures:</u>		
All Sports		
Travel/Expenses	<u>\$91.57</u>	
Total All Sports		\$91.57
Basketball Cheerleaders		
Dues and Fees	<u>\$75.00</u>	
Total Basketball Cheerleaders		\$75.00
Wrestling Cheerleaders		
Uniforms	<u>\$648.00</u>	
Total Wrestling Cheerleaders		\$648.00
Football		
Personnel Services	\$1,663.96	
Supplies	\$103.76	
Security	\$600.00	
PIAA District 5 Playoff Game	<u>\$3,816.00</u>	
Total Football		\$6,183.72
Football Cheerleaders		
Fundraiser Expenses	<u>\$67.38</u>	
Total Football Cheerleaders		\$67.38
Boys Soccer		
Personnel Services	\$69.58	
Fundraising Expenses	<u>\$2.00</u>	
Total Boys Soccer		\$71.58

NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS  
 ATHLETIC FUND  
 TUESDAY, DECEMBER 6, 2011

Girls Soccer		
Personnel Services	\$156.30	
Supplies	U	
Total Girls Soccer		\$336.20
 Volleyball		
Personnel Services	<u>\$1,083.71</u>	
Total Volleyball		\$1,083.71
 Wrestling		
Dues and Fees	<u>\$30.00</u>	
Total Wrestling		\$30.00
 Pop Machine		
Other Expenses	<u>\$110.00</u>	
Total Pop Machine		\$110.00
 Total Expenditures		\$8,697.16
 Ledger Balance 11/30/11		\$18,548.56

**NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS  
FOOD SERVICE  
TUESDAY, DECEMBER 6, 2011  
SERVICE PERIOD NOVEMBER 2011**

11/1/11 Balance Brought Forward \$124,057.75

November Receipts:

Interest and State Reimbursement	\$34,842.71
Student Breakfast and Lunch Sales	\$17,415.50
Adult Breakfast and Lunch Sales	\$1,957.75
A La Carte Sale	\$3,892.89
Miscellaneous Revenue	\$3,332.05
<b>Total Receipts for November</b>	<b>\$61,440.90</b>

November Expenditures:

Food and Milk	\$30,427.98
Labor and Benefits	\$34,615.55
Non-Food Supplies	\$1,362.56
Other Expense, Utilities, Repairs, etc.	\$1,486.67
<b>Total Expenditures</b>	<b>\$67,892.76</b>

11/30/11 Ending Balance \$117,605.89

Breakfast		Lunch	
Total Served	6,021	Total Served	14,196
Participation % of student body eating breakfast	38%	Participation % of student body eating lunch	90%

Inventory		
Remaining Inventory Value		Government Commodities Used
Food	\$12,744.75	\$3,323.91
Non-Food Supplies	\$6,131.22	