

**NORTHERN BEDFORD COUNTY SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
Agenda for Tuesday, November 15, 2011**

Opening

1. Call to order
2. Prayer and Pledge to Flag. (Led by Chris Cronrath)
3. Roll Call

Public Comment and Reports

4. Recognize citizens who wish to address the board.
Pastor Chuck Riley addressed the board regarding the banning policy of the school district. From PIAA district website he states that it says that any sports spectator who continually disrupts the sports events would be banned from those events. However, this has not been the case with the community member that was banned. He continued to state that he couldn't find any specific banning policy on the district website. In closing, he requested that the ban imposed on a community member be lifted. Mark Musselman also requested that the ban on a NB community member be lifted. He explained that this community member was actively involved in the NBC AYSO and his presence has been missed. He also questioned whether the procedures for the clearances are properly being followed by AYSO.

It was announced that an Executive Session was held prior to the start of this evening's meeting for personnel reasons.

5. Approve the minutes of the October 11, 2011 meeting.
SNYDER CRONRATH
6. Communications
There were three items of communication read. The first item was requesting permission for Maria Snyder to participate in indoor winter track season. The second item was requesting permission for Michael Heck to participate in indoor winter track season. The third item was a resignation of Jessica Musselman from her custodial position with the district.
7. Student Board Representative Report by Courtney Reasy.
8. Presentation on Teacher Induction by Trevor Replogle. Mrs. Megan Frederick and Ms. Rachel Lawruk spoke on their experience with the NBC induction program. These are new teachers who are currently going through the induction program. They explained how this program has helped them as new teachers. They explained the local induction program as well as the IU08 program that the district utilizes. Their experience has been a good one and they have learned many new strategies with the induction program.

Project

9. Presentation and update on the ESCO and Building Project from Rick Evans, Reynolds Energy.

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10. Approve of the Guaranteed Energy Savings Agreement (GESA) with Reynolds Energy.
DRENNING SNYDER

11. Approve Exhibit A Supplemental Agreement & Initial Information for Project 218010301 to cover the building and building system upgrades related work coordinated by an Energy Services Company (Reynolds Energy). This is part of the ESCO for the Middle/High School. Costs not to exceed \$150,000.
Motion to take Item #11 off the table – CRONRATH DOUGLAS
Motion to consider by CRONRATH TROUTMAN – All members present opposed the motion

12. Grant permission to execute the Alternative and Clean Energy Program commitment letter and agreement in the amount of \$746,192.
MORRAL SNYDER

Personnel – CONSENT MOTION 13-25—DRENNING MORRAL

13. Accept the resignation for Jessica Musselman working additional hours for the maintenance department, but maintaining her food service department hours.

14. Accept the resignation of Lindsay Clark as Assistant Varsity Basketball Coach and Head Junior High Volleyball Coach.

15. Grant permission to hire Kecia Scott as Assistant Varsity Basketball Coach.

16. Approve the following as Winter Sport Coaches.

Shawn Claar	Assistant Varsity Wrestling Coach
Mike Shippy	Head Junior High Wrestling Coach

17. Approve the following as Winter Sport Volunteers.

Michael Lazor	Volunteer Elementary Wrestling Coach
Bethany Hileman	Volunteer Basketball Cheerleader Advisor
Daryl Barton	Volunteer Junior High Girls Basketball Coach
Jan Clark	Volunteer J/H and Varsity Wrestling Coach
Darrin Troutman	Volunteer J/H and Varsity Wrestling Coach
Bryan Gartland	Volunteer Elementary Wrestling Coach
Shawn Musselman	Volunteer Elementary Wrestling Coach
Wayne Sherlock	Volunteer Elementary Wrestling Coach
Brandon Snider	Volunteer Elementary Wrestling Coach
Ryan Hall	Volunteer Elementary Wrestling Coach
Mike Beach	Volunteer Elementary Wrestling Coach
Dave McIlnay	Volunteer Elementary Wrestling Coach
Marl Clark	Volunteer Elementary Wrestling Coach

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Craig Reasy	Volunteer Elementary Wrestling Coach
Justin Claar	Volunteer J/H and Varsity Wrestling Coach
Dennis Douglas	Volunteer J/H and Varsity Wrestling Coach
Andy Sollenberger	Volunteer J/H and Varsity Wrestling Coach

Approvals

18. Grant permission for the following students to participate in the indoor winter track season. Parents will be responsible for any expenses for the student to compete in regular season and indoor track expenses.

Maria Snyder	Indoor Winter Track
Michael Heck	Indoor Winter Track

19. Grant permission to drop the General Office Occupations and Clerical Services program (CIP 52.0408) as an approved CTE program.

20. Approve Mary Ann Ott as a driver for Carbaugh Transportation LLC.

REPORTS AND DISCUSSION

21. Administrative Reports

22. Federal Programs Report

23. Athletics Report

24. Financial Reports

25. Approve payment of invoices.

26. Executive Session to be called for personnel reasons.

27. Adjournment

SNYDER CRONRATH

Board Minutes – October 11, 2011

The Board of Directors of the Northern Bedford County School District met on Tuesday, October 11, 2011 at 6:00 pm in Room 138 of the high school building in Loysburg, PA.

The following members were present: Elizabeth Boyd, Chris Cronrath, Melissa Douglas, Alan Drenning, Byron Morral, Matt Snyder, and Suzette Troutman. Absent: John Dively and Larry Garlock. Also present were Mr. Scott E. King, Superintendent; Mr. Trevor Replogle, Middle School Principal; Mr. Dave Burkett, High School Principal; Mr. Wayne Sherlock, Supervisor of Curriculum and Instruction; Ms. Carol Loudon, Elementary Principal; Teri Biddle, business manager/board secretary; John Eshelman, Kelly Sparks and Bill Fisher and Chris Burlingame of the Morrisons Cove Herald.

The agenda was reviewed in preparation for the public meeting. Paul Kirby and Adam Long from Keller Engineers reviewed athletic field and parking area options affected by the upcoming building project.

Board Minutes – October 11, 2011

The Board of Directors of the Northern Bedford County School District met on Tuesday, October 11, 2011 at 7:30 pm in the Room 136 of the high school building in Loysburg, PA.

The following members were present: Elizabeth Boyd, Chris Cronrath, Melissa Douglas, Alan Drenning, Byron Morral, Matt Snyder, and Suzette Troutman. Absent: John Dively and Larry Garlock. Also present were Mr. Scott E. King, Superintendent; Mr. Trevor Replogle, Middle School Principal; Mr. Dave Burkett, High School Principal; Mr. Wayne Sherlock, Supervisor of Curriculum and Instruction; Ms. Carol Loudon, Elementary Principal; Teri Biddle, business manager/board secretary.

Also present was Brian Dutchcot, Fred Glasgow, Bonnie Dilling, Courtney Reasy, John Eshelman, Elizabeth Koehler of the Bedford Gazette and Chris Burlingame of the Morrisons Cove Herald

1. The meeting was opened with prayer and pledge to the flag led by Elizabeth Boyd.
2. Mr. Snyder moved, seconded by Mrs. Troutman, to approve the minutes of the September 13, 2011 meeting. All members present voted "yes".
3. Courtney Reasy, student council President, reported to the board about homecoming. The theme was Island Getaway. The student council decorated the field for the homecoming pep rally and the football game Friday night by placing tiki torches, tropical flowers, and a floral wooden archway on the field. They also decorated the cafeteria for the homecoming dance which was held Saturday, October 8, 2011. The student council made \$770 from the dance. An upcoming event for the student council includes, helping with the Hopewell Food Bank on October 20, 2011. Each month student council members will be volunteering their time by helping at the food bank on every third Thursday. Also, we are thinking about a possible fundraiser that will go towards the Make a Wish foundation. Next month we will be hosting a blood drive on November 21. The student council is always actively seeking ways that the student council can help the community with any service projects. Mr. King suggested that the student council look for ways to help with the upcoming repairs to Panther Paradise at the elementary.
4. A presentation was given by Wayne Sherlock and Carol Loudon on the Academic Standards and Assessments for the school district.
5. Mrs. Boyd moved, seconded by Mr. Cronrath, to table the approval of Exhibit A Supplemental Agreement & Initial Information for Project 218010301 to cover the building and building system upgrades related work coordinated by an Energy Services Company (Reynolds Energy). This is part of the ESCO for the Middle/High School. Costs not to exceed \$150,000. All members present voted "yes".
6. Mr. Cronrath moved, seconded by Mrs. Boyd to Grant permission to enter contracts with Keller Engineering for the Plancon Project and Athletic field development. These contracts also provide for the submission of permits required for land development by Pennsylvania Department of Environment Protection (DEP) with a cost to not exceed \$20,000 for Athletic field development. All members present voted "yes".
7. Mr. Snyder moved, seconded by Mrs. Troutman, to grant permission to enter contracts with CMT Laboratories for geotechnical site work as connected with the upcoming high school building project and athletic field work per a request for proposal conducted by

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Stantech. The cost of the services will be \$14,679.50 as outlined and recommended by Stantech.

8. Mrs. Boyd moved, seconded by Mr. Cronrath, to do the following items as a consent motion. All members present voted "yes".

- Grant permission to have Jessica Musselman, a current food service employee working 2.5 hours, to work up to 5.0 additional hours for the maintenance department.
- Grant permission for family medical leave for Tina Snowberger beginning on or around November 14, 2011 thru February 6, 2012.
- Approve the following people as substitute employees provided each candidate has on file a valid teaching certificate (professional), criminal background check, child abuse history clearance, FBI fingerprinting, required health examination and TB test, and Federal form I-9.

Carlton Blanchard	IU08 Substitute
Ginger Morgret	IU08 Substitute
Jennifer Foor	Food Service Substitute
Melissa Ortego	IU08 Substitute
Desirae Skadal	IU08 Substitute
Kelly Klaiber	IU08 Substitute

- Approve the following as Winter Coaches/Volunteers

Jason Free	Assistant Boys Varsity Basketball Coach
Barry Crawford	Head Boys Varsity Basketball Coach
Todd Eckenroad	Head Girls Varsity Basketball Coach
Lindsay Clark	Assistant Girls JV/Varsity Basketball Coach
Shawn Hicks	Assistant Junior High Boys Basketball Coach
Todd England	Assistant Junior High Girls Basketball Coach
Brittany Baker	Volunteer Junior High Girls Basketball Coach
Randy Vasas	Volunteer Junior High Girls Basketball Coach
Bonnie Barton	Varsity Basketball Cheerleader Advisor
Chelsy Cottle	Volunteer Basketball Cheerleader Advisor
Ashlan Clark	Wrestling Cheerleader Advisor
Kim Clark	Volunteer Cheerleader Advisor
Dean Potter	Volunteer Elementary Boys Basketball Coach
Mark Muthler	Volunteer Elementary Boys Basketball Coach
Tim Drenning	Volunteer Elementary Boys Basketball Coach
Tom Foor	Volunteer Elementary Boys Basketball Coach

- Grant permission for Carol Louden and Karen McKnight to attend the award ceremony for the National Blue Ribbon School Award in Washington, DC to be held November 14 and 15, 2011. Estimated cost to the district is \$750.
- Grant permission for Craig Curfman to attend 2011 Technology and Engineering Education Association Conference in Camp Hill, PA on November 3 and 4, 2011.

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Estimated cost to the district is \$650.

- Grant permission for James Over to accompany FFA students to the 2011 National FFA Convention in Indianapolis, IN to be held on October 18-21, 2011. Substitute teacher costs of \$320 will be covered by the district. All other registration, mileage and meal will be funded by the NBC FFA Activity fund.
- Approve an adult cabinet making education class open to community members to be conducted by Brian Frederick. Classes will be offered Monday and Wednesdays beginning January 9, 2012 and ending February 29, 2012 from 6:00 pm until 9:00 pm. The cost of the class will be \$100 plus the cost of materials. Class size will be limited to no more than 14 students on a first come first serve basis.

- Approve the transportation contracts for 2011/12 school year as follows:

Leidy/Cragan Transportation LLC	\$293,814.38 (11 busses; 615.3 miles per day)
Carbaugh Bus Company LLC	\$203,184.33 (9 busses; 1 van; 508 miles per day)
Donna Horton	\$ 12,439.02 (1 van; 46.8 miles per day)
Total of all contracted bus services	\$509,437.73

This total reflects only contracted bus services and does not include any van services.

- Plus diesel fuel cost adjustment for school buses used for regular student transportation per the schedule below.

Cost \$2.50 - \$2.74/gallon	\$.02 adjustment per mile
Cost \$2.75 - \$2.99/gallon	\$.04 adjustment per mile
Cost \$3.00 - \$3.24/gallon	\$.06 adjustment per mile
Cost \$3.25 - \$3.49/gallon	\$.08 adjustment per mile
Cost \$3.50 - \$3.74/gallon	\$.10 adjustment per mile
Cost \$3.75 - \$3.99/gallon	\$.12 adjustment per mile
Cost \$4.00 - \$4.25/gallon	\$.14 adjustment per mile
Cost \$4.26 - \$4.50/gallon	\$.16 adjustment per mile
Cost \$4.51 - \$4.75/gallon	\$.18 adjustment per mile
Cost \$4.76 - \$5.00/gallon	\$.20 adjustment per mile
Cost \$5.00 - \$5.25/gallon	\$.22 adjustment per mile
Cost \$5.26 - \$5.50/gallon	\$.24 adjustment per mile
Cost \$5.51 - \$5.75/gallon	\$.275 adjustment per mile
Cost \$5.76 - \$6.00/gallon	\$.31 adjustment per mile

- If diesel prices exceed \$6/gallon, it is agreed that negotiations would be re-opened in regard to fuel adjustments. Rate for late bus for athletics and activity runs will be \$1.95/mile plus layover at \$9/hour. Rate for after school program and vans for transporting alternative education, non-public students, and vocational students transported to GCTC will be \$1.70/mile.

- Approve the purchase of 32 Analog 128 Channel radios to replace current digital radios used by maintenance, administrators and faculty at a total cost of \$12,096.

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These radios are vital to communication and many safety issues. The bid is below state contract pricing being purchased from ComPros in Altoona, PA.

- Approve \$300 donation to Southern Cove E.M.S.
9. Mr. Snyder moved, seconded by Mrs. Boyd, to approve the following policies:
- | | |
|---|-------|
| Confidentiality of Special Education Student Information | 113.4 |
| Acceptable Use of Internet, Computers and Network Resources | 815 |
| Email | 815.1 |
9. Mr. Cronrath moved, seconded by Mr. Snyder, to do the following items as a consent motion. All members present voted "yes".
- Administrative Reports
 - Federal Programs Report
 - Athletics Report
 - Financial Reports
 - Approve the payment of invoices
10. Mr. Snyder moved, seconded by Mrs. Boyd, to adjourn the meeting at 8:00 pm.

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Exhibit A

SUPPLEMENTAL AGREEMENT AND INITIAL INFORMATION FOR PROJECT NUMBER 218010301

under the MASTER AGREEMENT No. 10003.00
dated March 9, 2010
between the Owner and Architect

AGREEMENT

made as of the 28th day of September in the year of Two Thousand Eleven

BETWEEN the Owner: **NORTHERN BEDFORD COUNTY SCHOOL DISTRICT**
152 NBC Drive
Loysburg, Pennsylvania 16659

and the Architect: **STANTEC ARCHITECTURE AND ENGINEERING LLC**
400 Morgan Center; 101 E. Diamond Street
Butler, Pennsylvania 16001

For the following Project: Building and building systems upgrades related to work coordinated by an Energy
Services Company (ESCo)

Scope of Services is:

- Survey of the existing Mechanical, Electrical, and Plumbing systems.
- A pre-design meeting with Reynolds Construction Management.
- 50% performance-based document package and review meeting.
- Interim conference call review of progress.
- 100% performance-based document package.
- Architectural and Engineering performance-based documents for the Middle School/High School shall include:
 1. Demolition of the existing Mechanical, Electrical, and Plumbing systems as required for the new systems.
 - HVAC system layouts showing hot water piping, unit ventilators, terminal heating equipment, and thermostat locations.
 - Boiler room hot water pumps, piping layout and piping connections to the Bio-Mass boiler and one existing oil fired boiler. The Bio-Mass boiler, fuel storage building, and fuel conveyance system will be provided by AFS Energy Systems under separate contract.
 - Provide new fuel oil storage tank and fuel oil piping to existing hot water boiler.

- Disconnect and remove branch circuiting to existing boiler and HVAC equipment scheduled for demolition.
 - Provide new 480v distribution panel and branch circuit panels to provide power to new HVAC equipment and new Bio-Mass boiler. Distribution panel will be located in Boiler Room area and branch panels throughout facility to feed terminal equipment. New 480v feeders will be extended to the branch panels in the building crawl space. The building service will be upgraded in the Plancon project, at which time power will be extended to the distribution panel.
 - New branch circuits will be extended to the Bio-Mass boiler equipment, the new hot water pumps, and new HVAC terminal equipment.
 - Lighting and convenience receptacles will be provided in the Bio-Mass material handling building.
 - Existing utilities in the area of the Bio-Mass storage building will be relocated to allow construction of the building.
 - Specifications will be prepared for new electrical equipment scheduled to be installed.
 - Submittals will be reviewed for conformance to construction documents and specifications.
 - RFIs submitted during construction will be reviewed, and written responses provided.
 - Final punch list will be prepared at completion of construction.
2. Plumbing design layouts to reflect domestic hot water generation and associated domestic hot water supply piping.
 - Domestic Cold Water Hydro-Pneumatic Storage Tank
 - i. Provide the removal and replacement of the existing cold water hydro-pneumatic storage tank piping connections, supports and connections to control systems.
 - ii. Installation of cold water storage tank shall be typical to existing cold water storage tank and piping systems; provide labor and materials for complete operating systems.
 - iii. Tank size: 6480 gallons; 7'-0" diameter X 25'-0" long.
 - Domestic Hot Water Storage Tank
 - i. Provide removal and replacement of existing hot water storage tank, piping connections.
 - ii. Installation of hot water storage tank shall be typical to existing hot water storage tank and piping system, provide labor and materials for complete operating systems.
 - iii. Supports, and control connections.
 - iv. Tank size: 2180 gallons; 7'-0" diameter X 12'-0" long.
 3. Provide hot water distribution piping to the Elementary school and the Vo-Tech building from the room located in the High School.
 4. Provide Site plans for the restoration of the area disturbed by the distribution of hot water piping to the Vo-Tech and the Elementary School.
 5. Architectural areas affected by the work.
- Architectural and Engineering performance-based documents for the Bio-Mass fuel storage building shall include:
 1. Architectural drawings for Bio-Mass fuel storage building.
 2. Lighting and power system layouts, including feeder and branch circuit wiring, switch locations. and panel schedules.
 3. Fire alarm system reconfigurations where required by the scope of this project.
 4. Sanitary and storm piping required for the scope of the project.
 5. Structural Engineering drawings for the Bio-Mass fuel storage building.

- Final punch list at the completion of the project.
- Preparation of Requests for Information (RFI's).
- Submittal review.
- Review and acceptance of the Division 1 specifications provided by the Energy Services Company.

The Owner and Architect agree as set forth below.

TERMS AND CONDITIONS OF SUPPLEMENTAL AGREEMENT BETWEEN OWNER AND ARCHITECT

Articles 1 through 13 of the Master Agreement dated March 9, 2010 are attached to this Supplemental Agreement and Initial Information Form, (hereafter referred to as "Supplemental Agreement") incorporated into it by reference and made as fully a part of this Supplemental Agreement as if completely set forth herein. The Owner and Architect further agree that the following terms, conditions, and services modify, replace, and/or supplement the Master Agreement for the project described herein.

1. **ARTICLE 3 - SCOPE OF ARCHITECT'S BASIC SERVICES:**

1.1 **Disciplines of Services to be provided;** *(check those which are provided as Basic Services)*

- Architectural
- Structural Engineering
- Landscape Architectural
- Civil Engineering
- HVAC Engineering
- Plumbing Engineering
- Electrical Engineering
- Fixed Equipment
- Food Service Facilities Engineering
- Telecommunications/Data
- _____ *(Other)*

1.2 **Other Services Provided as Basic Services** *(check those which apply)*

- Provide planning surveys or feasibility studies *(Describe scope of services)*

- Provide services for future facilities, systems and equipment.
- Provide analyses of owning and operating costs.
- Prepare reproducible record drawings showing significant changes.
- Provide record documents in electronic form.
- Provide up to eight (8) visits to site by Architect during construction phase.

1.3 **Optional Additional Services**

N/A

1.4 **Budget**

A. Owner's anticipated budget for Cost of the Work: \$4,512,000

1.5 **Key Dates**

- A. Major project milestone dates:
- Drawings completed, pending information required by consultants October 7, 2011.
 - Start of construction on or about June 11, 2012.
 - Final completion August 31, 2012.

1.6 The Owner intends the following procurement or delivery method for the Project

- A. Anticipated construction contract documents packages:
- Multiple prime construction contracts:
 - Construction manager will be used
 - Single prime contract
- B. Construction contracts will be:
- Competitively bid
- C. AIA Document A201, General Conditions of the Contract for Construction and Supplementary Conditions:
- Will be used
 - Will not be used. General Conditions to be used:
 - To be determined by the Energy Services Company

2. ARTICLE 5 - OWNER'S RESPONSIBILITIES:

(Check those which apply)

- A. Suggested schedule
- B. Legal description of the site
- C. Certified land survey
- D. Geotechnical, tests, hazardous materials information
- E. List (including samples) of required certificates
- F. Other:

3. ARTICLE 11, COMPENSATION:

11.1 An Initial Payment is not required.

11.2 BASIC COMPENSATION

11.2.1 **FOR BASIC SERVICES**, as described in Article 3, Basic Compensation shall be:

- Time Basis
- Lump Sum \$ _____
- Percentage of Construction Cost _____%
- Other, Describe: Time basis, plus reimbursable expenses; total not to exceed \$150,000

11.2.2 Monthly Invoicing Schedule is attached.

Additional Services and Reimbursable Expenses are reimbursed in accordance with the Master Agreement, Article 11.

11.5 ADDITIONAL PROVISIONS

11.5.1 IF THE BASIC SERVICES for this Project have not been completed within sixty (60) days of the date hereof, through no fault of the Architect, extension of the Architect's services beyond that time shall be compensated as provided in Subparagraphs 11.3, and 11.4, and 11.8.2.

11.5.2 Payments are due and payable in Accordance with the Master Agreement.

4. **ARTICLE 12, SPECIAL TERMS AND CONDITIONS:**

12.5 Alternate Bids, Change Orders, and Construction Change Directives.
Compensation for Change Orders or Construction Change Directives described in Paragraph 4.3.2.3 and for Alternate Bids described in Paragraph 4.3.1.6 is TIME BASIS for add and for deduct Change Orders, Construction Change Directives, or Alternates, payable to the extent services were rendered, pursuant to Paragraph 11.3

5. **Articles and/or paragraphs of Master Agreement which do not apply to this Supplemental Agreement:** *(Please list)*
3.1.3; 3.1.5; 3.1.6; 3.2; 3.3; 3.4; 3.5; 3.6.3; 3.6.6; 6.3; 6.4; 6.5; 6.6; 6.7; 6.8; 12.4.2

This Agreement entered into as of the day and year first written above.

OWNER: NORTHERN BEDFORD COUNTY
SCHOOL DISTRICT

ARCHITECT: STANTEC ARCHITECTURE
AND ENGINEERING LLC

(Signature)

(Printed Name and Title)



(Signature)

Rick Karcher, Principal

(Printed Name and Title)

NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS



Administrative Reports

Superintendent Administrative Report	Scott King Superintendent
Curriculum & Instruction	Wayne Sherlock Supervisor of Curriculum and Instruction
Federal Programs Report	Wayne Sherlock Supervisor of Curriculum and Instruction
Elementary School Report	Carol Louden Elementary Principal
Middle School Report	Trevor Replogle Middle School Principal
High School Report	David Burkett High School Principal
Athletics Report	David Burkett High School Principal

SUPERINTENDENT'S REPORT

SCHOOL BOARD ELECTION

Election Day was held on Tuesday, November 8, 2011 and five individuals were elected to fill four year terms on the Northern Bedford County Board of Education. Three current members of the board ran for re-election and won; Larry Garlock, Beth Boyd, and Melissa Douglas and we congratulate them. We also want to welcome two new members to the board, John Eshelman and Dave Chisholm. The next school board election will occur in 2013 with four seats up for election.

TWO CURRENT BOARD MEMBERS DEPART

Tonight marks the last school board meeting for two board members who have chosen to not run for re-election. John Dively has served on the board for twenty four years of which sixteen years were served as Treasurer. Al Drenning has served on the board for 8 years and the last two years he was Vice-President. We want to thank them for all of their dedication, experience, and times spent on behalf of the Northern Bedford County School District and wish them well in their future endeavors.

SCHOOL BOARD REORGANIZATION

The Northern Bedford County School District will have its Reorganization meeting for the 2012 calendar year on Tuesday, December 6, 2011 at 7:30 PM. Patrick Fanelli, our solicitor, will be here to conduct the elections for school board president and vice president. Our two new board members will be seated and sworn in. Upon completion of school board reorganization, the regular December meeting will be held.

SCHOOL BOARD RETREAT

A School Board Retreat will be held sometime during the month of December, 2011. This is an opportunity for informational discussion among school board members, the superintendent, business manager, administrators, and any special guests that we invite. No board votes or actions are taken at the retreat. Topics will include district finances, district staffing, the renovation project, the Comprehensive Management Plan, curriculum, instruction, and programs.

BIO-MASS GRANT

The Northern Bedford County School District has been notified that we will receive a grant in the amount of \$746,192 for the installation of a bio-mass central heating plant for the secondary, elementary, and vocational buildings on our campus. Working with our Energy Savings firm, Reynolds Engineering, an application was filed with the PA Dept of Community and Economic Development and we are all very happy that we have received this grant that will not only help us with the installation costs, but also promote clean energy and contribute to lower energy costs.

SUPERINTENDENT'S REPORT (cont'd)

ESCO PROJECT

Rick Evans from Reynolds Energy will be here tonight to present the Guaranteed Energy Savings Agreement for the board to approve in order to move ahead with the ESCO project. This will involve lighting improvements, a new HVAC system including air conditioning, the installation of a biomass boiler system, piping to the elementary and Vo Tech, and the installation of a new domestic hot water heater and emergency generator. Annual resource and operational savings per year are estimated to be about \$180,000. Should the board approve the agreement, construction is scheduled to begin this winter.

PLANCON PROJECT

Planning for the Plancon portion of the renovation project is continuing with our architects, Burt Hill Stantec, Keller Engineers, and Reynolds Construction Management Services. The designs of various parts of the building are being discussed with the architects, administrators, school staff, and PDE. We are trying to balance what we want with what we can afford based on the project budget. Additionally, we are exploring the possibility of offering several more vocational programs for our students and have found out that as a comprehensive high school, we would qualify for additional reimbursement from PDE. There is recognition that we need to do as much as we can because this project must serve the needs of our students, staff, and community now and for the foreseeable future.

CURRICULUM & INSTRUCTION

CTE Review

Representatives from PDE's Bureau of Career and Technical Education (CTE) reviewed our CTE programs November 8 and 9 and provided an oral report on findings on November 10. Overall our delivery is on target but we will have several recommendations and possible corrective actions. The overall theme surrounding the review was "If we are going to provide CTE then we need to do this properly." Many of the recommendations that we receive will center on communications and paperwork. We need to do a better job communicating and involving the School Board with items such as approving the membership on the Occupational Advisory Committee (OAC) and the Local Advisory Committee (LAC) on an annual basis. We also need to share the recommendations coming from the OAC and LAC with the School Board. Another area to improve our program is the inclusion of additional information on student transcripts such as Pennsylvania Skills Certificates, NOCTI competency, and industry certifications. We will also need to complete "follow-up surveys" for our CTE students one year and five years after they graduate. Our guidance staff will also need to develop and offer "job placement" information and procedures. The PDE team has concerns about the space and work area for our Automotive Technology shop. They are not sure if they are going to make recommendations or impose a corrective action. A corrective action could have significant impact on our budget (expanding the shop area) or impact our students by limiting enrollment in this area.

The PDE team will create a draft report and that must be approved by program specialists from PDE. Once the report is finalized, Mr. King and Mr. Burkett will receive a copy of the formal report. We should receive this report in 30-60 days. From there, we must respond to the report with an action plan that details how we are going to respond to their recommendations and corrective actions.

Data Analysis

Administratively, as a team, we have reviewed the PSSA, PVAAS, and eMetric data and are beginning to share and review this data with the teachers. Each grade level has identified areas to improve and we have determined some areas of concern across the district. We feel we need to improve our responses to open ended items and we also hope to improve the performance of our students who are generally high performing. Dr. Jil Manga met with us earlier today to review our reading program and data to begin a systematic approach for improvement in these areas. At this time, we believe we can implement changes to our math curriculum internally to generate the desired improvement.

New Teacher Induction Meetings

Continuing with our New Teacher Induction Meetings, this month we discussed the upcoming Parent/Teacher Conferences. We discussed how to manage a conference—make the parents feel welcome, let the parents discuss their concerns, the teacher then reviews what he/she feels is appropriate, and finally, closing by developing a plan for the student through the end of the year. These meetings allow our new teachers to share their ideas and questions with each other as well as with the administration building the "TEAM" at Northern Bedford.

CURRICULUM & INSTRUCTION (cont'd)

Book Study

On Thursday, November 10 students received a two-hour early dismissal. The professional staff used this time to discuss Chapters 1 and 2 from Robert Marzano's book *The Art and Science of Teaching*. The staff has been divided into six groups led by an administrator that participate collaboratively in ongoing, on-line discussion about the book. We have five face-to-face meetings (Professional Collaboration Days) scheduled this year that allow for more interaction and sharing of ideas. This hybrid approach to the book study seems to be working effectively.

Upcoming Dates

November 16	IU Induction: Reading Across Content Areas (Secondary)
November 17	IU Induction: Reading Across Content Areas (Elementary)
November 21	Using Multiple Data Sources to Ensure High Achieving Students Stay on Path of High Performance (PVAAS) Webinar
November 22	NOCTI Testing Workshop
December 15	Meeting the Needs of Subgroups (PVAAS) Webinar
December 19	Bedford/Somerset Curriculum Meeting

FEDERAL PROGRAMS

Participation Letters

It is hard to believe that we are officially working on items for next school year when the first marking period is only recently completed. A requirement of the Title Programs is to invite the non-public schools within our district boundaries to participate in the Title programs. Each year we must send letters to the directors of these schools to participate. These letters were sent last week.

Comparability Report/Assurance

Another requirement of the Title Program is to ensure all students have equal access to the benefits provided through the Title Program. This can be a concern for districts that have multiple buildings housing same grade students within each building. (i.e. A district that has multiple elementary schools.) This is not a concern for us with us having just one building our students do have equal access to these benefits. We submitted our Comparability Assurance last week also.

Upcoming Dates

Jan. 29 thru Feb. 1

February 22

March 25-28

Title I Improving School Performance (Pittsburgh)

New Coordinator Training

Pennsylvania Annual Federal Program Conference (Hershey)

SENIOR HIGH REPORT

PSSA Retesting

Seniors have recently completed the PSSA retest with the expectation of scoring advanced or proficient on the test. Students scoring at this level on the PSSA test meet a PDE graduation requirement. Juniors that have deficiencies as indicated by *4Sight* Testing are receiving additional instruction.

4Sight Testing

High School students completed their second 4Sight assessment on November 3. Teachers graded the OE and will be analyzing the results soon. Teachers use this data to make informed curricular decisions in their classrooms. The students and teachers are to be commended for their efforts in this process.

Report Cards and Parent/Teacher Conferences

The report cards for the first marking period were sent home on Tuesday, November 8. Parent/Teacher Conferences are scheduled for Tuesday, November 22 from 3:30—8:00 PM and Wednesday, November 23 from 8:00—11:00 AM. Parents received information with report cards allowing them to request a conference with their children's teachers. The conferences provide a valuable bridge with parent/school relations.

Veterans Day Assembly

Mr. Gable and the social studies department organized a Veterans Day remembrance assembly on Thursday, November 10. The assembly began with the Everett Honor Guard presenting the Flag and by Mr. Gable leading the Pledge of Allegiance. The Tritones sang the Star Spangled Banner and followed by select band members performed a patriotic number. Mr. Birch Snider was our feature speaker during the assembly. Mr. Snider is a 1967 graduate of Northern Bedford School District, the husband of Cathy Snider and the father of middle school teacher Mrs. Musselman. He gave a very moving account of his experiences in the military and what this school and district means to him. We truly appreciate what Mr. Snider, as well as all Veterans, have done for our country.

Rotary Students of the Month

Katlyn Reighard, the daughter of Mr. and Mrs. Robert Reighard, of Roaring Spring was named the Morrison's Cove Student of the Month from Northern Bedford for September.

Brittany Keith, the daughter of Mr. and Mrs. LaMar Keith, of Roaring Spring was named the Student of the Month for October.

SENIOR HIGH REPORT (cont'd)

Upcoming Events

Nov. 1—18	FCCLA Thanksgiving Food Drive
Nov. 17	FFA Pig Roast
Nov. 18	First Day of winter Sports Practices
Nov. 20	District Band Auditions at NBCHS
Nov. 21	Student Council Blood Drive (Gym/Café) FCCLA Marianna's Fundraiser
Nov. 21-22	SH County Chorus @ Hollidaysburg
Nov. 22	Anatomy and Physiology I Fieldtrip to Saint Francis PM parent teacher Conferences
Nov. 23	AM parent Teacher Conferences
Nov. 24—29	Thanksgiving Break
Nov. 29	District Jazz Auditions @ Conemaugh Township HS
Dec. 6	FBLA Regional Testing
Dec. 7	FFA Fruit Delivery
Dec. 13	Mid-Point of second Term PA Math League (Period4)

Athletic Report

Cross Country Districts & State Place Finisher:

October 19th, Maria Snyder finished first in the ICC Cross Country Championship. Seth Lingenfelter finished third in this race.

October 26th, Maria Snyder won the individual cross country district race held at Bedford. Seth Lingenfelter and Mike Heck also qualified to go to Hershey by finishing 5th & 6th places respectively.

Saturday November 5th, the Cross Country State Championships were held at Hershey. Congratulations to Maria Snyder who finished 78th out of a field of 280+ athletes from across the state. Mike Heck finished the race as the highest placing boys county runner at 188th and Seth Lingenfelter finished 231st.

Tennis

Congratulation to third seed Maria Snyder by earning a trip to the State Tennis Tournament at the Hershey Racquet Club by claiming the District 5 Class A singles title. She then lost in the first round.

Golf

J.J. McCabe qualified to participate in the West Regional Golf Tournament held October 18th. He finished 24th, just missing states by 2 golfers.

Team Records

<u>SPORT</u>	<u>VARSITY</u>	<u>Jr. HIGH</u>
Football	8-3	3-4-1
Volleyball	6-12	3-9
Boys' Soccer	11-9	
Girls' Soccer	7-11	

Soccer:

Tuesday, November 1st, the seventh-seeded boys' Soccer team lost to third-seeded Fannett-Metal in District semifinals.

Football:

The Black Panthers were named the 2011 Inter County Conference South Division Champions.

The third seeded football team won their first round game on Friday, November 4th against sixth-seeded Meyersdale 40-20 to advance to the District V semifinals. The team then lost to second-seeded Winder in the District 5-A semifinal game played Saturday November 12th.

Athletic Report (cont'd)

WINTER SPORTS

Winter sport practice begins November 18 for the boys' varsity and junior high basketball, girls' varsity and junior high basketball, and varsity and junior high wrestling.

Scrimmages

- Boys' Varsity Basketball— Saturday, 11/26 Home with Shade (10:00 am)
- Girls' Varsity Basketball— Thursday, 12/1 Home w/ Shanksville (4:00 pm)
- Girls' Varsity Basketball— Tuesday, 12/6 @ Bedford (4:00 pm)
- Boys' Varsity Basketball— Tuesday, 12/6 @ Bellwood (JH included) (4:00 pm)

Season Openers

- Boys' Varsity Basketball—Friday, December 9 @ Bedford (6:00 pm)
- Girls' Varsity Basketball—Monday, December 12 w/ McConnellsburg (6:00 pm)
- Varsity Wrestling—Tuesday, December 13 w/ Mount Union (7:00 pm)
- Jr. High Wrestling—Saturday, December 10 @ Huntingdon Tournament (9:00 am)
- Girls' Jr. High Basketball—Friday, December 9 w/ Bedford (3:45 pm)
- Boys' Jr. High Basketball—Friday, December 9 w/ Bedford (5:00 pm)

MIDDLE SCHOOL REPORT

End of Marking Period 1

The end of the first marking period has come and gone with no problems. Report cards were sent home to families on November 8.

4Sight Testing

Middle School students completed their second 4Sight assessment on November 3. Teachers have corrected and will be analyzing the results in the upcoming days. Teachers use this data to make informed curricular decisions in their classrooms. Students also get to track their progress from the baseline assessment that was given during the first week of school. Data will also be used as we evaluate our RtII process.

Parent-Teacher Conferences

Parent-Teacher conferences will be held on Tuesday, November 22 and Wednesday, November 23. Parent-Teacher conferences are an excellent opportunity to keep parents aware of the progress that their children are making and to build positive school-home relationships that will benefit the students. The middle school teachers are currently scheduling parent meetings as the requests come in and it appears that they will be fairly busy those two days.

RtII in MS

Middle School teachers and staff have been working very hard in preparing to implement Response to Instruction and Intervention (RtII) in the middle school this year. All students have taken a diagnostic test in both math and reading. Teachers have been reviewing this and other student data to make proper placements for students where they will benefit most academically. To this point the students have been very receptive of the change and both the students and teachers are to be commended for their efforts.

Middle School Activities

We modified our activity schedule this year in the middle school and there are now more activities for students to participate in. Currently students have the opportunity to participate in Odyssey of the Mind, Yearbook, Reading Competition, Outdoor Club, Card Sharks, Ski Club, Student Council, FFA, and Diversity Club as well as numerous athletic and musical opportunities.

ELEMENTARY REPORT

Fall Fest

It has become tradition that second graders welcome fall with a visit to the high school for Fall Fest. On October 26, the students and teachers of the agriculture and horticulture programs extended an invitation for Little Panthers: to learn about apples common to Pennsylvania, how to plant fall bulbs, the proper interaction with farm animals, and to visit with the Dairy Miss. Students were treated to a hay ride, pumpkin decorating, face painting, and an ice cream treat.

Response to Intervention and Instruction (RtII)

The RtII meetings were held the week of October 31. The RtII team met with each classroom, learning support, and reading teacher to review, to monitor, and to revise students' support programs for reading instruction. The core RtII team includes the school psychologist, elementary principal, Mrs. McKnight (reading coordinator), and the elementary guidance counselor.

4SIGHT Testing

Grades 3, 4, and 5 completed the second round of 4SIGHT Benchmark testing for the school year on November 4. The grade level teams of teachers analyze the data results. This current information provides guidance for the teachers to make necessary adjustments for the curriculum and instruction.

Report Cards/Parent-Teacher Conferences

Students in Kindergarten through Grade Five took home their first marking period skill-based report cards the week of November 7. Parents and teachers will discuss the students' progress on the conference days of November 22 and 23.

Veterans' Day

This year's Veterans' Day Assembly was held on November 10. The Little Panthers celebrated the dedicated service and contributions that the members of the armed forces make for our country. Veterans who are very important in the lives of several of our students were guests of honor. The guest speaker was Mr. Birch Snider, one special grandfather of some Little Panthers. Mr. Snider served in the Army and is a Vietnam War Veteran.

NORTHERN BEDFORD COUNTY BOARD OF SCHOOL
DIRECTORS



General Fund Account Report

Athletic Fund

Activity Fund (Quarterly)

Food Service

NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS
General Fund
Tuesday, November 15, 2011

FOR MONTH ENDING October 31, 2011

10/1/2011 Balance brought forward	\$3,303,467.10
OCTOBER RECEIPTS (actual)	
Com of PA – Subsidy	\$814,558.25
Com of PA – SD Special Education	\$162,119.54
Com of PA – SD Transportation	\$134,120.00
Com of PA – Title I	\$32,037.06
Com of PA – Title II	\$11,778.91
Com of PA – Vocational Subsidy	\$15,824.00
ARRA and IDEIA ARRA	\$52,136.33
NBC Earned Income, Flat and OPT	\$28,311.60
Delinquent PC	\$128.17
Per Capita and Real Estate	\$1,106,031.08
Miscellaneous	\$47,673.35
Amusement Tax	\$1,197.52
Realty Tax	\$3,368.75
PURTA	\$3,956.66
Checking Interest	\$449.89
TOTAL RECEIPTS	\$2,413,691.11
RECEIPTS AND BALANCE BROUGHT FORWARD	\$5,717,158.21
LESS OCTOBER DISBURSEMENTS	\$883,078.50
BALANCE AS OF OCTOBER 31, 2011	\$4,834,079.71

NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS
General Fund
Tuesday, October 11, 2011

CURRENT RECEIPTS a/o ANTICIPATED IN OCTOBER

Earned Income, OPT, Flat Tax	\$30,000.00
Miscellaneous Receipts	\$15,000.00
Delinquent Tax, Realty Tax	\$5,000.00
Com of PA – Title I and II	\$19,724.26
Real Estate and Per Capita Access	\$250,000.00
Special Education Subsidy	\$26,122.95
Interest Earned	<u>\$90,746.00</u> \$400.00

TOTAL CURRENT & ANTICIPATED RECEIPTS \$436,993.21

TOTAL BALANCE PLUS CURRENT ANTICIPATED RECEIPTS \$5,271,072.92

ANTICIPATED EXPENDITURES – NOVEMBER

November Payrolls	\$572,000.00
Board/State Share Social Security	\$45,000.00
Monthly Bills (including Benefits, Transportation)	\$850,000.00

TOTAL ANTICIPATED EXPENDITURES NOVEMBER \$1,467,000.00

ANTICIPATED NOVEMBER BALANCE \$3,804,072.92

PLGIT Investment as of 9/30/11: \$4,429.25

PLGIT Capital Reserve as of 9/30/11	\$1,248,846.61
Stantec – Elementary Windows	\$3,204.90
Keller Engineers – Topographic Survey, Land Mapping	\$13,488.00
Lawruk – Elementary Windows	\$27,300.00
PLGIT Capital Reserve as of 11/30/11	\$1,204,564.96

*Interest accrues on these accounts at the end of the quarter

**NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS
 Bond Proceeds General Obligation Bonds, Series of 2011
 Construction Fund
 Tuesday, November 15, 2011**

Balance as June 30, 2011	\$8,648,412.23	
Architectural Fees	\$28,992.10	
Keller Engineering	\$288.00	
Reynolds Construction Management	\$17,248.82	
November payments to be made:		
Reynolds Construction Management – September Pre Con Mgmt		\$8,600.00
Keller Engineers – Prelim Design and NPDES Permit Work		\$1,879.20
Stantec – Design Development		\$26,559.56
Stantec – Professional Services		\$133,172.26
Total November payments for approval		\$170,211.02
Ending November 30, 2011 Balance	\$8,431,672.29	

**NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS
ATHLETIC FUND
TUESDAY, NOVEMBER 15, 2011**

10/01/11 Balance Brought Forward \$18,919.71

October Receipts:

October Interest Earned	\$1.01	
Gate Receipts for Football	\$8,272.00	
Gate Receipts for Boys Soccer	\$917.00	
Gate Receipts for Girls Soccer	\$917.00	
Gate Receipts for Volleyball	\$2,195.00	
Basketball Cheerleader Fundraiser Receipts	\$265.00	
Football Cheerleader Fundraiser Receipts	\$1,119.41	
Wrestling Cheerleaders Fundraiser Receipts	\$40.75	
Track Uniform Payment	\$24.00	
Pop Machine Commission	<u>\$30.19</u>	
Total Receipts for October		\$13,781.36

October Expenditures:

All Sports

Supplies	\$111.02	
Dues and Fees	<u>\$400.00</u>	
Total All Sports		\$511.02

Boys Basketball

Supplies	\$552.85	
Uniforms	<u>\$1,991.28</u>	
Total Boys Basketball		\$2,544.13

Girls Basketball

Supplies	<u>\$749.03</u>	
Total Girls Basketball		\$749.03

Football

Personnel Services	\$2,124.00	
Officials	\$1,040.00	
Security	\$910.00	
Dues and Fees	<u>\$40.00</u>	
Total Football		\$4,114.00

Football Cheerleaders

Supplies	\$86.00	
Fundraiser Expenses	<u>\$967.29</u>	
Total Football Cheerleaders		\$1,053.29

**NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS
ATHLETIC FUND
TUESDAY, NOVEMBER 15, 2011**

Boys Soccer			
Personnel Services		\$174.00	
Officials		<u>\$410.00</u>	
Total Boys Soccer			\$584.00
Girls Soccer			
Personnel Services		\$141.00	
Officials		\$230.00	
Supplies		\$8.45	
Fundraiser Expenses		<u>\$83.17</u>	
Total Girls Soccer			\$462.62
Volleyball			
Personnel Services		\$25.00	
Officials		\$1,010.00	
Fundraiser Expenses		<u>\$89.73</u>	
Total Volleyball			\$1,124.73
Wrestling			
Uniforms		<u>\$2,614.00</u>	
Total Wrestling			\$2,614.00
Total Expenditures			\$13,756.82
Ledger Balance 10/31/2011			\$18,944.25

**NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS
FOOD SERVICE
TUESDAY, NOVEMBER 15, 2011
SERVICE PERIOD OCTOBER 2011**

09/30/11 Balance Brought Forward \$130,324.23

October Receipts:

Interest and State Reimbursement	\$40,606.72
Student Breakfast and Lunch Sales	\$20,605.86
Adult Breakfast and Lunch Sales	\$1,746.75
A La Carte Sale	\$4,233.79
Miscellaneous Revenue	\$4,043.51
Total Receipts for October	\$71,236.63

October Expenditures:

Food and Milk	\$24,748.12
Labor and Benefits	\$43,309.11
Non-Food Supplies	\$693.79
Equipment Repairs	\$2,355.33
Other Expense, Utilities, Repairs, etc.	\$6,396.76
Total Expenditures	\$77,503.11

10/31/11 Ending Balance \$124,057.75

Breakfast		Lunch	
Total Served	7,505	Total Served	18,150
Participation % of student body eating breakfast	38%	Participation % of student body eating lunch	92%
Inventory			
Remaining Inventory Value		Government Commodities Used	
Food	\$15,379.87	\$4,188.69	
Non-Food Supplies	\$7,555.62		