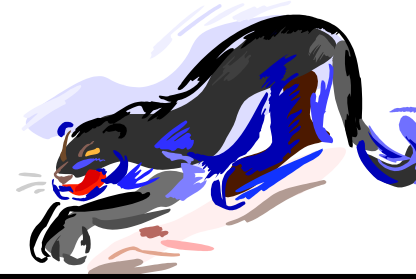


Northern Bedford County School District  
152 NBC Drive  
Loysburg, PA 16659-9549

Phone: (814) 766-2221  
Fax: (814) 766-3772  
Website: nbcasd.org



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**BID SPECIFICATIONS:**

**PROJECT:** 2018/19 Wood Chips for Biomass Boiler  
**DATES:** Advertised 8/9/18, 8/16/18 and 8/23/18  
Bid opening 8/30/18 at 1 pm

**Bid Submission:** Thursday, August 30, 2018 by 1 pm. Sealed bids must be at the District Office of the Northern Bedford County School District. Bid opening will commence at 1 pm, however, the official awarding of the bid will take place on Tuesday, September 11, 2018 at the regularly scheduled meeting of the school board.

Mailed sealed bids are accepted with the outside of the envelope clearly marked as WOOD CHIP BID ENCLOSED:

NORTHERN BEDFORD COUNTY SCHOOL DISTRICT  
152 NBC DRIVE  
LOYSBURG PA 16659

**Specifications for the wood chips:**

The Northern Bedford County School District is seeking bids for wood chips to utilize as fuel for its bio mass boiler. The following specifications must be included in the price per ton. The price per ton needs to include delivery.

General information:

- Chips must be 90% hardwood for use in the biomass boiler or as allowed by the DEP definition – no biomass chips and no Larch wood allowed
- Average moisture content must be 35-50%
- Chips must be blown straight from chipper to trailer
- Chips must be delivered in walking floor trailer or tri-axle walking floor.
- Delivery times must be before 7 am or after 3 pm on school days. And no deliveries between 7:30-8:30 am and 2:30-3:30 pm
- Average size of chip must be 2 inches by 2 inches or less
- Each delivery must be weighed for accurate billing and delivery purposes
- Chips must be clean
- Price/ton must include the delivery
- Delivery needs to commence within 24 hours of order
- NBCSD reserves the right to reject any unacceptable loads
- All loads must have accurate and documented tonnage per delivered load
- Any termination of delivery of these chips must be made with the district with a three (3) week lead time.

# NORTHERN BEDFORD COUNTY SCHOOL DISTRICT

152 NBC Drive

Loysburg, PA 16659-9549

## General Bid Conditions and Instructions

1. All bids shall be sealed and plainly labeled.
2. Sealed bids will be received at the District Administration Office located at the Northern Bedford County High School or mailed to the Northern Bedford County School District, 152 NBC Drive Loysburg, PA 16659, on or before 1:00 pm on Monday, August 24, 2018.
3. These bids will be opened in the District Administration Conference room at 1:00 pm on Thursday, August 30, 2018.
4. Bids will be awarded at the regularly scheduled meeting of the Northern Bedford County Board of School Directors on (date) or no later than the sixtieth day following said date. Meetings are held the second Tuesday of each month.
5. Further information regarding this bid request may be received from Kelly Sparks, Maintenance Supervisor, 152 NBC Drive, Loysburg PA 16659 (814) 766-4726
6. The school district is exempt from Pennsylvania state sales and use tax. DO NOT include this tax in your quotation. The necessary tax exemption certificate will be furnished upon request.
7. The Board of School Directors reserves the right to reject any or all bids, or to accept or reject any single item or group of items, and to award a bid which in their judgment will be in the best interest of the school system pursuant to the provisions of Section 807.1 of the Public School Code.
8. The quality of all goods, materials, supplies, etc., shall be as per specifications.
9. It is the bidders responsibility to become totally acquainted with all specifications and to visit the site to assess particular electrical power needs for the project.
10. Bids may not be withdrawn for sixty (60) days after the first bid or any group of bids is opened.
11. Supplies and/or equipment are to be delivered within 45 days of bid award during a working day (8 am to 4 pm, Monday through Friday) by the successful bidder.
12. All quotations are to include freight and drayage charges to the designated buildings of the District. Items will not be accepted if freight and drayage charges are not prepaid.
13. The Board of School Directors or its designee shall have the power and authority to reject any and all bids which, in its opinion, are not in strict compliance and conformity with bid specifications or considered to be equal in every respect. (Samples may be submitted in order to demonstrate equal quality).
14. Bid price must hold for at least sixty (60) days. Bidders must indicate if this is not possible.

15. In all cases where bidders is not bidding items as specified, he must designate that substitution is being made and must supply accompany literature in order to demonstrate equal character and quality. Such bids will be considered. It is not intended to exclude any potential bidder from consideration.
16. The right To Know Law requires that Material Safety Data Sheets, if applicable, be enclosed at bidder's cost for all materials included in the bid proposed.
17. Successful bidders will be notified within 48 hours following official board action.
18. The contractor shall carry Workmen's Compensation on all workers, public liability, and property damage insurance during the life of this contract such as to protect the district from claims for damage for personal injury and property damage which may arise from operations under this contract. The acceptable minimum to be not less than one (1) million dollars. Certificate to be presented within ten (10) days notice of the intention to award the bid.
19. Discrimination Prohibited: According to 62 Pa.C.S.A. Section 3701, the contractor agrees that: In the hiring of employees for the performance of work under the contract or any subcontract, no contractor or any person acting on behalf of the contractor or subcontractor shall by reason of gender, race, creed or color discriminate against any citizen of this Commonwealth who is qualified and available to perform the work to which the employment relates. No contractor or subcontractor or any person on their behalf shall in any manner discriminate against or intimidate any employee hired for the performance of work under the contract on account of gender, race, creed or color. The contract may be canceled or terminated by the government agency, and all money due or to become due under the contract may be forfeited for a violation of the terms or conditions of that portion of the contract.
20. Compliance with the Human Relations Act: The provisions of the Pennsylvania Human Relations Act, Act 222 of October 27, 1955 (P.L. 744) (43 P.S. Section 951, et. Seq. ) of the Commonwealth of Pennsylvania prohibit discrimination because of race, color, religious creed, ancestry, age, sex, national origin, handicap or disability, by employers, employment agencies, labor organizations, contractors and others. The contractor shall agree to comply with the provisions of this Act as amended that is made part of this specification. Your attention is directed to the language of the Commonwealth's non-discrimination clause in 16 PA. Code 49.101.
21. Competent Workmen: No workmen shall be regarded as competent first class, within the meaning of this Act, except those who are duly skilled in their respective branches of labor, and who shall be paid not less than such rates of wages and for such hours work as shall be established and current rates of wages paid for such hours by employers of organized labor in doing of similar work in the district where work is being done.

Teri L. Biddle

School Board Secretary

Northern Bedford County School District

152 NBC Drive

Loysburg, PA 16659