

**APPLICATION FOR
SUPPORT STAFF EMPLOYMENT**

**Northern Bedford County School District
152 NBC Drive
Loysburg, PA 16659-9549
Phone: (814) 766-2221**

PERSONAL DATA

Date: _____

Name _____

SS Number: _____

Permanent Address _____

Telephone: _____

EDUCATIONAL BACKGROUND

INSTITUTION NAME/LOCATION	Degree Received	Major Field of Study	Graduation Date
High School			
College/University			
Business or Trade School			

Indicate position for which you would like to apply: (instructional assistant, secretarial/clerical, maintenance, food service).

EMPLOYMENT EXPERIENCE

(Begin with your current or most recent experience; include military service if applicable.)

Organization Name/Address	Job Title/Duties	From - Mo/Yr	To Mo/Yr	Supervisor Name and Address	Reason for Leaving

Describe any skills and special interests you have which may be of use in working in the position applied for.

REFERENCES

Name/Title	Address/Telephone Number
1.	
2.	
3.	

Signature

Date



Act 34 of 1985 requires any school employee having direct contact with children to undergo a background check by filing Form SP4 164 with the Pennsylvania State Police. Payment of a \$10 fee is required. It may require several weeks for the check to be completed and the form returned by the State Police. You cannot be employed by the Northern Bedford County School District unless the background check has been completed and the form properly examined by a school official.

Beginning July 1, 1996, all school employees having direct contact with children must undergo an Act 151 Child Abuse History Clearance with the PA Department of Public Welfare. Payment of a \$10 fee is required. Forms are available in the Office of the Superintendent. The Act 34 police background check must be completed prior to submission of the Act 151 child abuse history clearance.



This application will remain active for one year from the date which it is filed unless you provide written notification that it is to remain active for an additional year.

NORTHERN BEDFORD COUNTY SCHOOL DISTRICT IS AN EQUAL OPPORTUNITY EMPLOYER

COMPLIANCE ASSURANCE

Northern Bedford County School District, in compliance with federal and state laws, is committed to the policy that all persons shall have equal access to programs, facilities, and employment without regard to race, religion, national origin, sex, age, or handicapping condition. Please direct all inquiries to the Office of the Superintendent, 152 NBC Drive, Loysburg, PA 16659-9549 (814) 766-2221.