

NORTHERN BEDFORD COUNTY ELEMENTARY SCHOOL

Office of the Elementary Principal
217 NBC Drive
Loysburg, PA 16659

Phone (814)766-2221
Fax (814)766-2232

Dear Parent/Guardian,

Educational Field Trips (EFT) are valuable opportunities for your child to travel and to learn about different areas and regions. These trips provide students the opportunity to visit historical sites, museums, points of interest, and to study geographical, ecological, and environmental characteristics. As a result of taking an EFT your child will be missing school. The student and/or parents are responsible to procure assignments before departing for the trip and for the student to make up all work missed.

Please refer to the NBC Elementary Handbook, pages 32-33, for additional EFT information. Below you will find an excerpt from the NBC Elementary Handbook.

1. Educational trips must be limited to a maximum of five (5) school days missed per year.
2. The parent must submit the "Educational Trip Application Form" to the principal no fewer than five (5) school days prior to the first day of the absence for the trip. The principal must sign the form for the trip to be approved as an "excused" absence. **No approval will be granted after an Educational Field Trip.**

Thank you for making your child's EFT a most fulfilling educational experience. If you have questions, please call my office 766-2221, option 3.

Sincerely,

Mr. Trevor M. Replogle
NBC Elementary Principal

The mission of the Northern Bedford County School District is to uphold high standards to educate each student for life as a responsible member of a global society.

Northern Bedford County Elementary School
217 NBC Drive
Loysburg, PA 16659

Educational Trip Application Form

Please submit this form at least five (5) school days before the first day missed.

Student Name _____ Grade _____ Teacher _____

Dates of school days to be missed for trips: _____

Name and relationship of adult supervising the trip: _____

Itinerary of trip and statement of educational value: _____

I am familiar with the Attendance Policy that pertains to educational travel that is described in the Parent Handbook.

Signature of Parent/Guardian _____ Date _____

OFFICE USE ONLY:

Days to be counted excused: _____

Days to be counted unexcused: _____

Reason for unexcused: _____

Principal's Signature: _____ Date _____