

**NORTHERN BEDFORD COUNTY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS  
Agenda for August 11, 2020**

**Opening**

1. Call to order
2. Pledge to Flag and Prayer. (Led by Chad Mickle)
3. Roll Call of Board Members
4. Review of the agenda by Superintendent Beatty

**Public Comment and Reports**

5. Recognize citizens who wish to address the board.
6. Communications: Resignation Jaime Irvin, School Psychologist; Resignation Kelly Weidler as Band Front Advisor; Resignation Karen McKnight as After 3 Coordinator
7. Announcements: The September school board meeting will be held Tuesday, September 8, 2020 beginning at 6 pm in the high school building Room 136.
8. Approve the minutes from the June 16, 2020 board meeting.

**PERSONNEL**

9. Approve, with regret, the resignation of Jaime Irvin as School Psychologist effective August 11, 2020.
10. Approve the resignation of Kelly Weidler as band front advisor.
11. Approve the resignation of Karen McKnight as After 3 Secondary Program Coordinator.
12. Approve to hire Marin Carder as Elementary Special Education Teacher at \$41,320 Step 2 Bachelor Table effective with the 2020/21 school year. The rate is reflective of the current collective bargaining agreement.
13. Approve Abby Reininger as a Personal Care Aide effective with the 2020/21 school year at \$11.60/hour and benefits as determined by the Support Staff Collective Bargaining Agreement. Employment of this position is contingent upon the educational needs of a student.
14. Approve Rashanda Keith to be the After 3 Secondary Program Coordinator.
15. Approve Bradley Bowser as the Secondary Evening Shift Custodian starting at a rate of \$11.60/hour.

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**APPROVALS**

16. Approve changes to the 2020/21 School Calendar as attached due to recommendation of changes to push the start date of school to September 14, 2020 due to delays in the Middle/High School Windows project completion.
17. Approve the revised District Health and Safety Plan for the 2020/21 return to school.
18. Approve the attached resolution related to Section 502.1 of school code during Pandemic periods.
19. Approve retroactively contract with School Broadcast Program in the amount of \$2,000 for use beginning with the 2020/21 school year for athletic event broadcasting.
20. Approve to renew the copier lease agreement for 4 year period (48 months) ending in the 2023/24 school year with Queen City Business Systems at a per month of \$1,711 for a maximum of 3,000,000 per year black and white copies and 40,000 per year color copies. Overages would be charged at \$.004/page for black and white and color copy of \$.035/page.
21. Approve the change orders for the Middle/High School Window Project as follows with all requests being paid from the Capital Reserve fund:

Change Request #1	Door Hinge Upgrades	\$1,752
Change Request #2	Add Window at Room A1616	\$8,349.28

22. Approve the purchase of IXL Learning for use with Grade 9-12 Math for a three year license in the amount of \$5,404. The item is not budgeted but will be paid for with the ESSER grant.
23. Approve the PCCD COVID Grant #31868 in the amount of \$154,620 as attached.
24. Approve the Elementary And Secondary School Emergency Relief Fund (ESSER FUND) in the amount of \$186,348 as attached.
25. Approve the replacement of Elementary walk in cooler at a cost of \$7,738 by Hostetler Refrigeration. Unbudgeted for the 2020/21 school year and to be transferred from budgetary reserve.
26. Approve the Northern Bedford County School District Schoolwide Title I School Plan for 2020/21.

**NORTHERN BEDFORD COUNTY SCHOOL DISTRICT  
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27. Approve the second and final reading of the following policies.

Policy 006.1	Attendance at Meetings Via Electronic Communications
Policy 335 ATTACH	Families First Coronavirus Response Act
Policy 335 ATTACH	FFCRA Poster English
Policy 335 ATTACH	FFCRA Poster Spanish
Policy 301	Creating a Position
Policy 302	Employment of Superintendent/Assistant Superintendent
Policy 304	Employment of District Staff
Policy 305	Employment of Substitutes
Policy 306	Employment of Summer School Staff
Policy 307	Student Teachers/Interns
Policy 308	Employment Contract
Policy 309	Assignment and Transfer
Policy 311	Reduction of Staff
Policy 312	Evaluation of Superintendent
Policy 313	Evaluation of Employees
Policy 314	Physical Examination
Policy 314.1	HIV Infection
Policy 323	Tobacco and Vaping Products

28. Approve the following as bona fide volunteers for the positions listed at the nominal payment for 2020/21 as recommended by the Administration. The classification may be subject to further clarification upon solicitor's recommendations.

Assistant Varsity Girls Soccer	Valerie Grimes	\$1,250
Assistant Varsity Volleyball	Kristie Young	\$1,250
Assistant Winter Cheerleading	Abby Reininger	\$650
Assistant JH Football	Nick Thompson	\$1,310

29. Approve Damian Corle as Volunteer for Varsity Boys Soccer.

30. Approve bus drivers/substitute bus drivers as recommended by the transportation contractors as per attached list.

31. Approve the bus routes for the 2020/21 school year.

32. Approve Dr. Kurtz as school dentist.

33. Approve Dr. Duane Dilling as school physician.

34. Approve Dr. Doug Stern as sports physician.

35. Approve the application for emergency permits (for day-to-day and long-term substitute) for qualified individuals. (This enables flexibility for a substitute to teach in multiple curriculum areas).

**NORTHERN BEDFORD COUNTY SCHOOL DISTRICT  
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36. Approve staff assignments for the 2020/21 school year as attached.
  - Administration
  - Elementary professional staff assignments
  - Middle/Senior High School professional staff assignments
  - Support Staff assignments
  - Elementary and Middle/Senior High School Paid Advisory Positions
37. Approve the appointment of the Senior High Student Council President, Sydney Coffey as a non-voting student representative to the school board.
38. Approve Suburban Energy Services to provide liquid propane to the district during the 2020/21 school year. Suburban Energy services offer a fixed differential of \$.50 over weekly BPN per Bellvue. This differential will not move, but the market price can move.
39. Approve students to attend the REI Community Based Vocational training program through the Bedford Area School District at a cost of \$1,575.
40. Approve the Athletic Event gate prices and Senior Resident pass for the 2020/21 school year as attached.
41. Approve a fundraiser for Soccer Boosters to be held August 29, 2020 from 10 am – 2 pm. All proceeds to benefit the Troutman and Imler families.
42. Approve students to attend the Bedford County Career and Technical school for the 2020/21 school year.
43. Approve agreement with Appalachia Intermediate Unit 8 to participate in the substitute teacher consortium for the 2020/21 school year at a cost of \$500.
44. Approve new teachers to attend the New Teacher Induction program offered through the Appalachia Intermediate Unit 08.
45. Approve agreement with Bedford-Somerset Developmental & Behavioral Health Service for the Student Assistance Program Service for the 2020/21 school year.
46. Approve agreement with Appalachia Intermediate Unit 8 to join the English as Second Language (ESL) Consortium for year 2 in the 2020/21 school year in the amount of \$3,593.30 per year.
47. Approve agreement with Extended Family Programs, Inc. to participate in the Behavioral Intervention Staff services and educational support for the 2020/21 school year.
48. Approve agreement with Nulton Diagnostic to participate in the Partial Hospitalization program for the 2020/21 school year.

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49. Approve agreement with Soaring Heights to allow students to attend 2020/21 school at a cost of \$20,000/student.
50. Approve agreement with Merakey Pennsylvania for educational services for the 2020/21 school year.
51. Approve agreement with Bedford Area School District to participate in the Laurel Life program for the 2020/21 school year at a cost of \$20,000/student.
52. Approve agreement with Bedford-Somerset Developmental & Behavior Health Services for the 2020/21 school year for assistance with the Student Assistance Program Service.
53. Approve agreement with the Ignite Education Solutions for contracted and substitute staff on an as needed basis for the term of the 2020/21 school year.
54. Approve D&D Wood Sales Inc. as Wood Chip provider for 2020/21 at a rate of \$49/ton.

**ADMINISTRATIVE REPORTS**

55. Approve the following reports and invoices

- Administrative Reports
- Federal Programs Report
- Athletic Report
- Financial Reports and Budgetary Transfers
- Approve payment of invoices

56. Executive Session for reasons of negotiations. The board will not be returning for any further voting action.

57. Adjournment

School Board Minutes – June 16, 2020

The Board of Directors of the Northern Bedford County School District met on Tuesday, June 16, 2020 at 6:00 pm in Room 136 of the high school building in Loysburg, PA.

The following board members were present: Steve Cottle, Chris Cronrath, John Eshelman, Chad Mickle, Mike Miller, David Potchak, Tammy Reasy, Ralph Scott, Randy Wiand. Mrs. Reasy, Mr. Potchak and Mr. Scott attended via a Zoom connection. Also present were Mr. Todd B. Beatty, Superintendent; Mr. Michael O’Dellick High School Principal; Mr. Trevor Replogle, Elementary School Principal; Mr. Wayne Sherlock, Middle School Principal; Mrs. Lindsay Cherry, Special Education Supervisor; Ms. Teri Biddle, Business Manager/Board Secretary. Mr. Christopher Bamber, PFM, Mr. Joseph Pierce and Ms. Laura Kurtz from Eckert Seamans Cherin & Mellott, LLC attended via the Zoom Connection.

1. Randy Wiand called the meeting to order.
2. Prayer and Pledge was given by Chad Mickle.
3. Roll call with all members present.
4. Mr. Beatty, Superintendent, reviewed the agenda with the board.
5. There were no citizens who wished to recognize the board.
6. Communications read included a resignation from Lisa Clapper as After 3 Instructional Aide; resignation of Paulette Baur as Grade 5 Elementary teacher; resignation from Chad Fatula as Secondary Custodian.
7. The following announcements were made: There will be no July school board meeting. The August school board meeting will be held Tuesday, August 11, 2020 beginning at 6 pm in the high school building Room 136.
8. Recognition by the board that Nicole Abbott is a deputized tax collector working with Shirley Mellott for Hopewell Township Tax Collector due to the upcoming resignation of Shirley Mellott as of December 31, 2020.
9. Mr. Eshelman moved, seconded by Mr. Cronrath, to approve the minutes from the May 12, 2020 school board meeting.
10. Recognition of the Presidential Award Recipients.
11. Recognition of the 2019/20 Student Representative Ian Sherlock.
12. Presentation of Financing Options for the MS/HS Window project by Chris Bamber from PFM.
13. Mr. Mickle moved, seconded by Mr. Eshelman, to approve the Preliminary General Fund Budget for 2020/21.

Revenues 2020/21	Expenditures 2020/21	Deficit 2020/21
\$13,574,535	\$14,157,564	-\$583,029

Local revenue from real estate tax of \$2,951,016 is anticipated at 94 percent collection rate by the imposition of a real estate tax levy of not less than 8.575 per thousand dollars of assessed valuation as certified by the Bedford County tax assessor.

Other local levies and anticipated revenues are re-enacted as follows:

\$5 per capita (Section 579 of the School Code)	\$22,210
\$5 per capita (Local Tax Enabling Act 511)	\$14,800

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One half of one percent (.5%) earned income/net profit	\$525,000
Emergency Municipal Services Tax	\$18,000
\$10 flat rate occupation	\$29,500
Realty Transfer at .5%	\$35,000
Amusement Tax	\$10,000
Transfer to Capital Reserve	\$130,768
Estimated carryover from unreserved fund balance	-\$583,029

14. Mr. Mickle moved, seconded by Mr. Cronrath, to approve and adopt that certain Resolution now before the Board authorizing, *inter alia*, issuance of the School District’s General Obligation Note, Series of 2020 (the “Note”) in the maximum principal amount of \$3,000,000; application of the proceeds to fund all or a portion of that certain Capital Project defined therein; acceptance of a proposal for the purchase of the Note from Somerset Trust Company (the “Purchaser”); pledging the full faith, credit and taxing power of the School District to secure the debt evidenced by the Note; authorizing and directing School Board officers, administration officials and solicitor, financial advisor, and bond counsel, as well as the Purchaser, to undertake such actions as are deemed necessary and proper to effectuate the sale and issuance of the Note. Vote was 8-1 with Mrs. Reasy voting “no”.

15. Mr. Mickle moved, seconded by Mr. Cottle, to do the following items as a Consent motion with all members present voting “yes”.

- Recommend adoption of a resolution to allow taxpayers with homestead/farmstead property approved pursuant to Section 341 of Act 1 to be eligible to pay school property taxes in installments and to receive a homestead/farmstead exemption for property tax relief money received from the State Commonwealth. This resolution sets the exclusion amount for 1,817 qualified homesteads and 116 farmsteads at \$169.59. This sets the exclusion amount of assessed value at \$19,775 per qualified parcel.
- Per the requirements of the GASB 54 effective July 1, 2020 for the 2020/21 fiscal year’s PDE 2028 Budget submission, the PSERS Stabilization fund is an Assigned fund balance totaling \$1,926,006. These funds are assigned for the payment of PSER payments. The following chart shows a breakdown of Committed Fund Balances of \$1,496,000. Total Committed and Assigned fund balance is \$3,422,006. The breakdown of this fund balance is as follows:

Committed Fund Balance for Accumulated Sick Leaves	\$375,000
Committed Fund Balance for Capital Projects	\$871,000
Committed Technology Plan	\$250,000
Total Committed Fund Balance	\$1,496,000
Total Assigned Fund Balance	\$1,926,006
Total Committed and Assigned	\$3,422,006

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- Approve the first reading of the following policies.
 

Policy 006.1	Attendance at Meetings Via Electronic Communications
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Policy 335 ATTACH	FFCRA Poster English
Policy 335 ATTACH	FFCRA Poster Spanish
Policy 301	Creating a Position
Policy 302	Employment of Superintendent/Assistant Superintendent
Policy 304	Employment of District Staff
Policy 305	Employment of Substitutes
Policy 306	Employment of Summer School Staff
Policy 307	Student Teachers/Interns
Policy 308	Employment Contract
Policy 309	Assignment and Transfer
Policy 311	Reduction of Staff
Policy 312	Evaluation of Superintendent
Policy 313	Evaluation of Employees
Policy 314	Physical Examination
Policy 314.1	HIV Infection
Policy 323	Tobacco and Vaping Products
- Approve mentors for the new teachers as assigned by Administration.
- Approve a revised school calendar as attached for the 2020/21 school year.
- Approve to extend the summer lunch program through the month of June 2020 with the last disbursement on June 23, 2020.
- Approve retroactively the installation of a back stop at the Athletic practice field by Craig Fencing at no cost to the school district.
- Approve re-structuring the Middle/High School Library to allow the creation of an additional classroom for a STEM lab.
- Approve administration to apply for the maximum allowable of 5 Flexible Instruction Days from the Pennsylvania Department of Education.
- Approve the 2020/21 – 2022/23 Special Education Plan for the Northern Bedford County School District.
- Approve the following as bona fide volunteers for the positions listed at the nominal payment for 2020/21 as recommended by the Administration. The classification may be subject to further clarification upon solicitor’s recommendations.
 

Black, Garry	Head Varsity Football Coach	\$4,430
Cherry, Ryan	Assistant Varsity Football Coach	\$2,530



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Reed, Rob	Assistant Varsity Football Coach	\$2,670
Gable, Kevin	Assistant Varsity Football Coach	\$2,670
Reffner, Corey	Assistant Varsity Football Coach	\$3,125
Crawford, Barry	Head Junior High Football Coach	\$4,140
Foor, Tom	Assistant junior High Football Coach	\$1,630
Musselman, Kristi	Head Football Cheerleader Coach	\$1,710
Cherry, Lindsay	Assistant Football Cheerleader Coach	\$1,010
Clouse, Brianna	Head Junior High Volleyball Coach	\$1,520
Miller, Hannah	Assistant Junior High Volleyball Coach	\$1,060
Sherlock, Wayne	Cross Country Coach	\$1,310
Yeatts, Marcus	Head Varsity Boys Soccer Coach	\$3,670
Musselman, Caleb	Co-Assistant Varsity Boys Soccer Coach	\$760
Bequeath, Jonas	Co-Assistant Varsity Boys Soccer Coach	\$730
Zanella, Barb	Head Varsity Girls Soccer Coach	\$2,720
TBA	Assistant Varsity Girls Soccer Coach	
Horton, Brandon	Assistant Co-ED MS Soccer Coach	\$1,370
Lawton, Kevin	Assistant Co-ED MS Soccer Coach	\$1,060
Weidler, Kelly	Band Front Advisor	\$1,320.84
TBA	Assistant Varsity Volleyball Coach	

- Approve Administration to fill vacant positions as necessary during the summer months and to make recommendations for approval at the August board meeting.
- Authorize payment of all necessary bills and execution of necessary transfers to close out the 2019/2020 general fund budget.
- Approve Vesta Nave and Jennifer Stoltzfus to attend Wilson Training at AIMS Institute for Learning in King of Prussia, PA, July 21-23, 2020 at a cost of \$1,300 for registration to be paid with the 2019/20 Dyslexia Grant and the Travel costs of approximately \$1,500 to be paid with the Dyslexia grant for the 2020/21 school year.
- Approve Scott Bollman to participate in Virtual Training being funded with 2019/20 PA Smart Grant in the amount of \$999 for the CODE.ORG training called CS Discoveries being coordinated by Allegheny Intermediate Unit 03. Training will be held July 27-31, 2020.
- Approve the attached list of field trips for the 2020/21 school year. These trips are all either paid for by the activity fund, fundraising or student funded.
- Approve the attached list of fundraisers for the 2020/21 school year.

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- Approve the following handbooks: (hard copies available upon request). A summary of changes is included in the agenda packet.

Substitute Teacher  
 Coaches Handbook  
 Therapeutic Support Staff (TSS) Handbook  
 Elementary Faculty & Student Handbook  
 Middle School & Student Faculty Handbook  
 High School & Student Faculty Handbook

- Request approval to submit the following federal and state project applications for the 2020/21 school year. These are the budgeted amounts.

Title I	\$229,602
Title II, Part A	\$38,050
Title IV	\$17,207

- Request approval to enter into a consortium with Bedford County Career and Technical Center for the 2020/21 school year for the Perkins Grant.
- Approve the submission of Category 2 ERATE program for the 2020/21 school year in the amount of \$31,404, with a \$9,421.20 local match.
- Approve the submission of the Elementary and Secondary School Emergency Relief (ESSER) grant which is part of the Federal CARES grant in the amount of \$186,348.
- Approve the District Health and Safety Plan for the 2020/21 return to school.
- Approve the Athletic Health and Safety Plan for the 2020/21 return to school.
- Approve the Certified School Nurse as the Pandemic Coordinator.
- Approve the following vendors for food service for the 2020/21 school year.

Milk	Ritchey's Dairy	Middle/Senior & Elementary
Bread Products	Pacifico Bakery	Middle/Senior & Elementary

- Approve to advertise for wood chip suppliers for 2020/21.
- Approve agreement with Merakey Pennsylvania for educational services for the 2020/21 school year.

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- Approve agreement with Extended Family Programs, Inc. for educational services for the 2020/21 school year.
- Approve agreement with CAMCO Physical and Occupational Therapy LLC for the 2020/21 school year.
- Approve a lease agreement with ACER Financial to purchase 210 netbooks from 2<sup>nd</sup> Gear in the amount of \$81,662.70 over 3 years with the Fair Market Value Option (FMV). The lease cost at the FMV option is \$26,651.26 for each of the 3 years thru the 2022/23 school year.
- Approve a 2019/20 Graduation Ceremony to be held in Panther Community Stadium as per graduation guidelines on Tuesday, June 30, 2020 with a rain date of Wednesday, July 1, 2020.
- Approve the purchase of Elementary door mechanical replacements from HOODCO in the amount of \$20,472 to be purchased with the 2019/20 PCCD Safety grant. Pricing is with COSTARS Contract #154944.
- Approve the purchase of 3 bus radio packages and 3 portable radio packages from Centre Communications in the amount of \$6,608.55 to be purchased with the 2019/20 PCCD Safety grant. Pricing is with COSTARS Contract. .
- Approve bids for the following items:

Food Service Paper Supplies		
Feesers Inc.		\$3,389.15
Custodial Paper Supplies		
Interboro Packaging Corp		\$ 1,035.20
Janitors Supply		<u>\$ 7,272.96</u>
		\$8,308.16
Paper Dual Purpose		
Contract Paper Group		<u>\$5,565.50</u>

- Approve the proficient evaluation for Superintendent Todd Beatty for the 2019/20 school year.
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16. Mr. Eshelman moved, seconded by Mr. Mickle, to approve the following as bona fide volunteers for the positions listed at the nominal payment for 2020/21 as recommended by the Administration. The classification may be subject to further clarification upon solicitor’s recommendations. All members present voted “yes” with Mr. Scott abstaining from the vote.

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Shalonne Sipes                      Head Varsity Volleyball Coach                      \$2,340.00

17. Mr. Mickle moved, seconded by Mr. Cronrath to approve to amend the procedure to eliminate day to day bus transfers beginning with the 2020/21 school year, but allow permanent bus transfers. Vote 7-2 with Mr. Scott and Mrs. Reasy voting "no".

18. Mr. Eshelman moved, seconded by Mr. Cronrath to approve the following reports and invoices with all members present voting "yes".

Administrative Reports  
Federal Programs Report  
Athletic Report  
Financial Reports and Budgetary Transfers  
Approve payment of invoices

19. An executive session for reasons of Safety and Negotiations will be held following the board meeting with the board not returning for any further action.

20. Mr. Mickle moved, seconded by Mr. Cronrath to adjourn the meeting.

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Teri L. Biddle, Business Manager/Board Secretary

**RESOLUTION ADOPTION REGARDING SECTION 520.1**

A resolution of the Board of School Directors of the Northern Bedford County School District, Bedford County, Pennsylvania, declaring that the COVID-19 Pandemic is an emergency within the meaning of Section 520.1 of the Pennsylvania School Code and approving the Pennsylvania Department of Education phased school re-opening health and safety plan for the school district.

WHEREAS, the World Health Organization has declared the current outbreak of COVID-19 a global pandemic; and

WHEREAS, the Pennsylvania Department of Education has determined that the COVID-19 pandemic constitutes an "emergency" within the meaning of Section 520.1 of the Public School Code; and

WHEREAS, the Northern Bedford County School District Board of School Directors has determined that the risks COVID-19 presents to our students, faculty, and community requires an extraordinary response;

NOW THEREFORE, the Board finds and declares that the COVID-19 pandemic is an emergency within the meaning of Section 520.1 of the Pennsylvania School Code.

Section 1: For the duration of said pandemic but in no event for any period exceeding four years, the Superintendent shall have the duty and the authority to develop a Health and Safety plan in a form and manner prescribed by the Pennsylvania Department of Education that ensures a minimum of 180 days of instruction, allowing for a minimum of 900 hours of instruction at the elementary level and 990 hours of instruction at the secondary level, employing any combination of in-person, virtual, and distance learning as the Superintendent seems appropriate to address the health and safety of students, faculty, and community, and the learning needs of students. Such instruction shall comply in full with the requirement of Chapter 4 of the regulations of the State Board of Education and with the curriculum standards published in accordance therewith.

The Board of School Directors hereby approves the Pennsylvania Department of Education Phased School Reopening Health and Safety Plan of Northern Bedford County School District in the form attached to this resolution.

The Superintendent is directed to submit to the Pennsylvania Department of Education the Emergency Instructional Time Template as well as any other submissions required by the Pennsylvania Department of Education and to take such further action as required to carry this Resolution into effect.

Duly adopted this 11<sup>th</sup> Day of August, 2020 by the Board of School Directors of Northern Bedford County School District, Bedford County, Pennsylvania, at a public meeting held on the 11<sup>th</sup> day of August, 2020.

ATTEST:

NORTHERN BEDFORD COUNTY SCHOOL DISTRICT

\_\_\_\_\_  
Teri L. Biddle, Business Manager/Bd Secretary

\_\_\_\_\_  
Randy Wiand, Board President

**RESOLUTION ADOPTION REGARDING SECTION 520.1**



**NORTHERN BEDFORD COUNTY SCHOOL  
DISTRICT  
ATHLETIC TICKET PRICES  
2020-21**

**VARSITY SPORTS**

Adults \$5  
Students \$3

**JH SPORTS**

Adults \$3  
Students \$2

Season Tickets can be purchased at the NBCSD Business Office.

**Season Tickets per Varsity Sport Vary**

(# of home contests – 1) \* \$5 = Cost

**All-Sports Pass**

Good for every admission event for entire school year  
\$80

**Senior NBCSD Resident Pass**

Good for all admission events – Must be 65 years old and a resident of NBCSD  
(Present drivers license at time of purchase)  
\$20

**\*Admission is charged for all indoor events while Outdoor admission is charged  
ONLY  
in the Stadium and when the lights are utilized**

## Results of 4 Year Copier Lease Proposal – August 2020 (Round 2 of 2020 RFP\_

Vendor	Machinery Lease Cost	Black and White Copy Overages based on 2,775,000 Black and White Annual usage	Color Copy overages based 35,000 Color Annual usage	Total Annual Estimated Lease and Copy Cost
Doceo Office Solutions	\$1,723.04/mo	\$.0028	\$.025	\$82,705.92
Document Solutions Inc.	\$1,718/month	\$.0039	\$.0029	\$82,464.00
RICOH	\$2,412.93/month	\$.004	\$.035	\$115,820.64
Queen City Business Systems	\$1,711/month	\$.004*	\$.035*	\$82,128.00

\*Queen City Business Solutions overages based on 3,000,000 black and white and 40,000 color

## PCCD COVID and ESSER Grant Allocations

PCCD COVID	Total Allocation	\$154,620
Purchase Ordered:	Disinfecting Sprayers and Supplies	\$16,151.80
	PPE: Masks, Shields, Tyvek suits, Pedestal hand sanitizers	\$23,855.87
	Water fountains with bottle fill stations	\$12,043.69
	IXL Learning – 9-12 Math	\$5,404
	Urinal Dividers	\$4,222.14
	HVAC Filters	\$6,035.40
	Middle School Netbooks	\$81,662.70
	IU Google Training	\$744.40
	Exchange Server Conversion	\$4,500

ESSER Grant	Total Allocation	\$186,348
Purchase Ordered:	K-3 IPADS	\$138,928.10
	Grade 4 and 5 Chromebooks	\$40,404
	Fileware	\$7,015.90



NORTHERN BEDFORD COUNTY BOARD OF SCHOOL DIRECTORS



Administrative Reports

Superintendent Administrative Report

Todd Beatty  
Superintendent

Elementary School Report

Trevor Replogle  
Elementary Principal

Middle School Report

Wayne Sherlock  
Middle School Principal

High School Report

Michael O'Dellick  
High School Principal

# **SUPERINTENDENT**

## **New Employees**

NBC welcomes our new employees:

Devon Lybarger, Secondary Band Instructor  
Kylee Meyer, 3<sup>rd</sup> grade  
Marin Carder, Elementary Special Education  
Bradley Bowser, Custodian  
Abby Reininger, Instructional Assistant

## **School Opening**

Pending board approval at the August board meeting, the first day for teachers will be September 9 and the opening day for students will be September 14. The year 2020 has been like no other we have experienced. At the April board meeting, approval was given to Mid-State Construction for the HS/MS window project. This project included infill of masonry and metal panels on the outside, metal studding, new windows, trim, and replacing the gym fiberglass panels with polycarbonate. On the inside, drywall finishing and painting has to be completed. In addition to this work, approval was given to KLA Roofing and Construction to abate the windows and asbestos tile in the classrooms. Finally, DeGol Carpet was approved to lay the new tile. The tile floor will be the last major step of all inside work. Once this is completed, our custodial/maintenance staff must wash walls, floors, desks, etc. at least two times to remove all construction residue. Items must then be placed back in rooms as well as shelves, bookcases, and textbooks.

The project was on an extremely tight window for completion by the beginning of school from the outset. We had difficulty receiving sample pieces from Mid-State to facilitate making appropriate decisions on panel style, color, window frame style and color, brick color, mortar color, etc. This in turn delayed the ordering process. This created some delays in receiving materials in part due to businesses not working to full capacity due to the COVID-19 situation.

It was decided in the recommendation to delay the start of school due to the importance of having the building ready for our students upon their return. By reworking the calendar, the delay will only extend the school year by three days in June. It is also understood that the delay will give NBC an opportunity to observe the impact of COVID-19 in other school districts that begin with all students returning. This will provide NBC the opportunity to determine what adjustments can be made based on those results.

## **SUPERINTENDENT (cont'd)**

### **LEARNING MANAGEMENT SYSTEMS**

The district has provided teachers with additional training on our Learning Management Systems. These include: Google Classrooms, Canvas, and Seesaw. The district also purchased supplemental programs to assist with the instruction and learning process. We will be fully 1:1 K-12 this year. We have also purchased equipment to provide instruction live from the classroom as much as possible with the ability for students to review on their own or watch it for the first time if they had a scheduling conflict.

### **CYBER SCHOOLS**

The legislature still has not provided any meaningful cyber school finance reform. It is very difficult for me as a superintendent to grasp the difficulty of looking at actual costs to run a business (cyber school) and adjust the law accordingly. Representative Topper posted a video clip asking cyber school CEOs if they would be able to enroll more students if the Legislature were to take action to raise the cap on enrollments. The answer was that it would take over 90 days for cyber schools to be able to do this. I trust that Rep. Topper was asking these questions to prove the point that simply removing the cyber enrollment cap would not provide for more enrollments in a cyber school.

# **ELEMENTARY**

## **Orientations**

Head Start, Pre-Kindergarten and Kindergarten Orientations for students and parents will be held virtually on August 20. Pre-Kindergarten and Head Start will meet at 8:30 and 9:30 and Kindergarten will meet at 10:30 and 11:30. We will provide the same information that we did in our face-to-face meetings, but the parents and students will not be physically in the building. Important school information about food service, health services, transportation, administrative services, and guidance services will be explained to parents.

## **Building Preparations**

The office and maintenance staffs have been working diligently to prepare the elementary school for the opening of the school year. The entire school has been cleaned and polished in preparation to welcome students and staff for a new school year. Technology equipment and programs are being installed. New school supplies are being inventoried and delivered to all the classrooms. All student records and files have been updated and reorganized to reflect the new class rosters. We thank everyone that has worked so tirelessly to prepare our school for the upcoming year.

## **Enrollments**

To date the elementary enrollment is as follows:

	2020-21	2019-20	2018-19	2017-18	2016-17
K-4	53	51	44	49	60
Kindergarten	63	65	55	62	57
First Grade	65	66	67	58	60
Second Grade	67	68	59	58	59
Third Grade	65	59	57	61	56
Fourth Grade	59	54	62	54	71
Fifth Grade	53	66	53	69	69
TOTAL	425	429	397	411	432

## **MIDDLE SCHOOL**

### **Sixth Grade Orientation**

At this time Grade 6 Orientation is not scheduled due to the uncertainty of the start date of school and the building project. We are discussing ideas of providing information in a virtual format along with actually meeting at school once we have an idea of when we can safely bring groups into the building for a tour. The Grade 6 students not have the opportunity to meet with Mrs. Swanseen or spend a day touring the middle school last spring. The Grade 6 teachers and Mrs. Swanseen are working together to make this happen.

### **Meet and Greet**

At this time, Grade 7 and 8 Meet and Greet is not scheduled due to the uncertainty of the start date of school and the building project. However, we may schedule this later in September once the building project is complete.

### **Preparing for Blended Teaching**

We have learned many lessons since March 13, 2019 in regard to virtual teaching. Parents have shared their frustration and the frustration of their children with navigating our online course offerings. This was a result of inconsistent format of the online courses and posting assignments. The teachers and I also saw this as we progressed through the close of the 2020 school year. To address these issues and concerns, the teachers participated in several days of professional development on delivering online education at tend of last school year. Teachers along with administration have developed a consistent structure for courses. Teachers will implement this from the beginning of the year to ensure students know how to navigate the courses and incorporating this on a daily basis in the classroom.

Another area that needs addressed is the live streaming of course content in our hybrid delivery system. Our plan is to use iPads to stream the lessons as they are taught. This will allow the students at home to login to their class and participate as if they were F2F. Teachers would also record one of the lessons as it is taught so that students who are not able to logon in real time could watch the lesson at a later time. Parents expressed the concern of keeping students "on a schedule" and this delivery system should allow students to follow their class schedule when they are at home. Students, parents, and teachers all expressed a desire to have more F2F contact even if it is in a virtual format. This also allows students who have a legitimate reason to not participate in class such as a medical appointment to complete their work in a timely manner.

## **MIDDLE SCHOOL (cont'd)**

### **New Course**

Beginning this year, all students in Grades 6, 7, and 8 will all have a new course that combines computer programming and robotics. This STEM (Science, Technology, Engineering, and Mathematics) course will be part of the specials rotation for the students and will meet for 45 days.

This course offering is made possible by the K-8 PAsmart Targeted Grant we received last year to integrate computer science (CS) concepts into our K-8 curriculum. We received \$35,000 for professional development and the purchase of equipment for these grades. Mr. Scott Bollman, Mrs. Bonnie Dilling, Mrs. Brittany Smith, and I have attended F2F and virtual training on the concepts. Mr. Bollman, Mrs. Dilling, and Mrs. Smith have worked collaboratively to integrate CS into existing courses and to develop the new courses so content is provided in a non-duplicative manner.

### **Enrollment**

To date the anticipated enrollments as of Thursday, August 8, 2019 for the middle school grades are as follows:

	2020-21	2019-20	2018-19
Grade 6	63	60	71
Grade 7	59	70	70
Grade 8	68	72	65
<b>Total Enrollment</b>	<b>190</b>	<b>202</b>	<b>206</b>

# **HIGH SCHOOL**

## **Preparations for School Beginnings**

Work continues in preparation for the 2020-21 school year. The students and staff take great pride in our school including our facilities and we are looking forward to the completion of the building renovations. The maintenance staff, office staff, Mrs. Crawford, and Mrs. Swanseen are commended for their efforts in preparing for the upcoming school year.

## **Enrollment**

Currently, the high school enrollment is 279 students. Individual class enrollments are as follows:

<b>Class</b>	<b>2020-21</b>	<b>2019-20</b>	<b>2018-19</b>
Seniors	75	71	59
Juniors	70	72	74
Sophomores	65	73	73
Freshmen	69	66	72
<b>Total Enrollment</b>	<b>279</b>	<b>282</b>	<b>281</b>

## **Summer Band/Band Camp**

We are excited to welcome our new band director, Mr. Lybarger to the Northern Bedford Family! The band, under the direction of Mr. Lybarger will begin summer band camp on Monday, August 10 and continue through Friday, August 14 from 8:00AM until noon. Stay tuned! More parades, half-time performances, pregames and bleacher features to come.

## **Focus (New Student Information System)**

This year the district will be utilizing a new Student Information System (SIS) called Focus. The system will replace MMS/Vision which was used for the teacher/student schedules and online gradebook system. Teachers will be receiving training using the new online gradebook at our back to school in-service. Parents will receive information on using the new system as well as login credentials through our back to school newsletters.

## **Canvas**

The high school is in its third year utilizing Canvas. This year, teachers will be delivering their content through Canvas such as daily lessons and assignments. Students will be able to connect to the teacher remotely through live, virtual lessons through Canvas. Additionally, students will be able to submit digital assignments and assessments through Canvas. Canvas has an integrated gradebook with Focus which means as students submit assignments through Canvas and subsequently receive feedback in the form of grades, those grades will be synced daily with Focus. Teachers are required to post their course syllabus, curriculum map, daily lessons, homework assignments, and assessments on Canvas. Parents are able to access their child's classes in Canvas to support their academic expectations. Canvas is easily accessible to students and parents online or through the smart phone app.

## **HIGH SCHOOL (cont'd)**

### **Safe2Say Something**

Safe2Say Something is a youth violence prevention program run by the Pennsylvania Office of Attorney General. The program teaches youth and adults how to recognize warning signs and signals, especially within social media, of individuals who may be a threat to themselves or others and to **"say something"** BEFORE it is too late. Anonymous reports can be made via phone, app, or website. Students in the middle and high school are taught how to use the reporting resource and we emphasize with them – "If you see something, say something". More information can be found at <https://www.safe2saypa.org/>



## **ATHLETICS**

**Fall Practices** - Fall sport practices are to begin on Monday August 17th. Mr. Batzel is coordinating the practice schedules to avoid conflicts between sports as well as with other extra-curricular activities. Many sports will be participating in pre-season conditioning and scrimmages.

**Season Openers**—Listed below are the openers for the respective sports.

<b>SPORT</b>	<b>DATE</b>	<b>LOCATION</b>	<b>OPPONENT</b>	<b>TIME</b>
Varsity Golf	Fri Aug 21	Bedford Elks	Bedford	2:00
Girls' Soccer	Tues Sept 8	Away	West Branch	4:00
Boys' Soccer	Sat Sept 5	Home	Conestoga Christian	10:00
<i>Middle School Soccer</i>	Tues Sept 8	Home	Johnstown Christian	5:30
Varsity Volleyball	Tue Sept 8	Home	Southern Fulton	5:30
<i>JH Volleyball</i>	Tue Sept 8	Home	Southern Fulton	5:30
Varsity Football	Fri Aug 28	Away	Southern Huntingdo	7:00
JV Football	Mon Aug 31	Home	Southern Huntingdo	6:00
<i>Middle School Football</i>	Wed Sept 9	Home	James Buchanan	6:00
Cross Country	Sat Sept 5	Away	Lock Haven Inv.	TBD

### **NFHS Network (Live Game Broadcast)**

Two fully automated Pixellot cameras have been installed in the HS gymnasium and Panther Community Stadium that will enable the athletic department to live broadcast all home events in both venues. With PIAA's recent restriction of no spectators at athletic events, this will allow parents to watch all events live through the NFHS Network. Parents will need to subscribe to the NFHS network to an Annual Pass (\$69.99) or a Monthly Pass (\$10.99). A subscription gives parents access to all archived games as well as any other HS in the nation who also uses the NFHS network. Currently, several schools in District 5 have installed the NFHS Network. Specific information will be provided to students and parents interested in subscribing.

## **ATHLETICS (CONT'D)**

**Mandated Coaching Requirements** (for all paid and volunteer coaches at the Varsity and JH levels) –

### **Annual (12 month) Requirements:**

- Sudden Cardiac Arrest Prevention Act
- Concussion Training Course (Safety in Youth Sports Act)

**60 Month Requirement (submitted prior to coaching eligibility and must be kept current)**

- PDE Mandated Background Clearances
  - FBI Clearance (Act 114)
  - PA State Police Clearance (Act 34)
  - PA Child Abuse (Act 151)
  - PA Mandated Child Abuse Recognition Training (Act 126)

### **One Time Requirement (2-year grace period for new coaches)**

- PIAA Coaching Education Requirements
  - Fundamentals of Coaching
  - First Aid, Health and Safety

One Time Coaching Education Requirement - first time coaches hired at any PIAA school after July 1, 2016, will have two years from their date of hire to complete this requirement.

### **Annual Coaches Meeting** –

The annual coaches meeting will be conducted in small groups with Mr. Batzel working with each individual sport coaching staff to arrange meeting between August 17<sup>th</sup> and September 5<sup>th</sup>. The purpose of the meeting is to review the athletic handbook, student-athlete expectations, coaching expectations and to address any questions or concerns leading into to the 2020-21 athletic seasons.

### **Weight Room** –

The weight room schedule was a success last year with great student-athlete attendance. Attendance reports were collected to monitor the schedule's effectiveness in accommodating all student-athletes. Mr. Batzel and all coaches have done an excellent job supervising the weight room and monitoring its effectiveness. The summer/fall weight room schedule is listed below.

Summer Schedule: M/W/F 9:00-10:30 AM and T/Th 5:30-7:00 PM

Fall Schedule: T/Th 6:45-7:45 AM and Sat 9-10:30 AM